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## MINUTES OF COUNCIL MEETING, MARCH 28, 2016

A regular meeting of the Bonavista Town Council was held on Monday, March 28, 2016, at 4:00 p.m. in the Council Chambers. There were five members present namely Mayor Betty Fitzgerald, Deputy Mayor Douglas Robbins, Councillors Beverly Dyke, Reg Butler and Barry Randell. Also present at the meeting was Town Manager Calvin Rolls. The meeting was presided over by the Mayor.

It was moved by Deputy Mayor Robbins and seconded by Councillor Dyke that the minutes of the meeting held on February 22, 2016, be adopted as read. Motion carried unanimously.

A discussion arose concerning the following Councillors' concerns:-

(1) Mayor Fitzgerald's concerns:-

- A. Dog Park for Bonavista. Mayor Fitzgerald asked if a Dog Park will be constructed in Bonavista. It was agreed to apply under CEEP for funding to construct this Dog Park.
- B. Meeting with our M.H.A and Minister of Transportation & Works re condition of highway roads in and around Bonavista. It was agreed for the Mayor to arrange this meeting.
- C. Advisory Committee set up by Neil King, our M.H.A., re potential cuts at the College of the North Atlantic. The Mayor stated that she was on this Committee.

(2) Councillor Dyke's concerns:-

- A. Post Office Box Lobby being closed to the public earlier on weekdays and at noon on Saturdays. It was agreed to meet with the Bonavista Historical Townscape Foundation re this matter as soon as possible.
- B. Problem with feral cats in Riverstyx Road area. Councillor Dyke agreed to present a draft copy of Cat Regulations for Council's perusal.
- C. Meeting with R.C.M.P. re drug problems amongst youth in Bonavista. It was agreed for the Mayor to arrange this meeting.
- D. Mental Health & Addiction Concert at Garrick Theatre on Thursday, March 31, 2016. Donations are accepted but admission is free. At this time it was agreed for Councillor Dyke to serve on the Mental Health & Addiction Committee which is a sub-committee of Tip-A-Vista.

(2)

A discussion then arose concerning the business arising out of the minutes:-

- (1) Meeting with Bob Fewer re ambulance services in the Bonavista Area. Councillor Dyke stated that she will advise Council as soon as this meeting is arranged.
- (2) Meetings with Minister of Municipal Affairs and Eastern Health. It was stated that these meetings will be arranged for April since they had to be cancelled in March.
- (3) Seafences. It was agreed for the Mayor to contact M.P. Judy Foote re funding for this and other projects we need.
- (4) Great War Living History Committee requesting funding to help purchase uniforms, etc. It was moved by Deputy Mayor Robbins and seconded by Councillor Dyke to donate \$500.00 to this cause. Motion carried unanimously.

At 5:00 p.m. Mayor Fitzgerald retired from the meeting.

At this time Deputy Mayor Robbins commenced to preside.

A discussion then arose concerning the following:-

- (1) Accounts Payables. The Town Clerk presented a list of bills for approval to pay. A copy of this list of bills is attached. It was moved by Councillor Randell and seconded by Councillor Butler that these bills in the amount of \$93,536.70 be paid. Motion carried unanimously.
- (2) UBIMET North Atlantic Inc., a weather consulting company, would like to place a low impact sensor on one of our town buildings to help build a lightning grid across North America. It was agreed to let this company do this work.
- (3) Statement of Income and Expenses for Cabot Stadium for February 2016.
- (4) Payroll Module from Townsuite which will do payroll, T-4's, ROE's, etc. It was stated that WHEY Group can supply this software package including training for \$7,800.00 plus tax with a \$1,000.00 per year fee for support. It was agreed to discuss this matter at a later meeting.
- (5) Contract Agreement between Town of Bonavista and Bulldog Contracting Ltd. to supply a New Emergency Generator for the Town Hall complete with installation. It was moved by Councillor Randell and seconded by Councillor Dyke to have the Mayor and Town Clerk sign these documents on behalf of the Town. Motion carried unanimously.

(3)

(6) Jonathon Joy starting an eco-tourism business (Tuckamore Discoveries) in Bonavista and requesting a two year business tax break while he is getting established. It was agreed to get more information for the next Council meeting.

(7) Miranda McCarthy of Marbella Cottage requesting a reduction in Business Tax for 2016 since she is only open seasonally. It was moved by Councillor Butler and seconded by Councillor Dyke to give Marbella Cottage a 50% reduction in Business Tax for 2016 since they are only open seasonally. Motion carried unanimously.

(8) 2016 is the 50<sup>th</sup>. Anniversary of the Bonavista Fire Department. It was moved by Councillor Butler and seconded by Councillor Dyke to donate \$4,000.00 to the Bonavista Fire Department to cover part of the expenses of this year's Firemen's Ball since it is the 50<sup>th</sup>. Anniversary. Motion carried unanimously.

(9) Joe Hart of Hart's Haven requesting a reduction in Business Tax for 2016 since he is only open seasonally. It was moved by Councillor Randell and seconded by Councillor Butler to reduce Business Tax for Hart's Haven for 2016 by 50% since they are only open seasonally. Motion carried unanimously.

(10) Voluntary Organizations in Community Engagement (VOICE) having their 8<sup>th</sup>. Annual Volunteer Appreciation Event at The Sir William F. Coaker Foundation in Port Union on April 13<sup>th</sup>. and requesting a donation of a fruit tray to this event. It was moved by Councillor Butler and seconded by Councillor Dyke to donate a fruit tray to this event. Motion carried unanimously.

(11) Elizabeth J. Zemdegs of The Elephant Shop Boutique and Elizabeth J. Cottages Ltd. requesting a reduction in Business Tax for 2016 for both businesses since they are only open approximately six months each year. It was moved by Councillor Randell and seconded by Councillor Dyke to reduce Business Tax for 2016 for The Elephant Shop Boutique and Elizabeth J. Cottages Ltd. By 50% since they are only open seasonally. Motion carried unanimously.

(12) Letter from Neil Brine requesting permission to erect a barn/shed on his property on Collier's Pond Road. It was moved by Councillor Butler and seconded by Councillor Randell to issue a permit for this barn/shed. Motion carried unanimously.

(13) Mileage for Recreation Director. It was agreed not to give the Recreation Director a mileage allowance at this time.

(14) Ad in Discovery Trail Guide. It was moved by Councillor Randell and seconded by Councillor Dyke to place an ad on the back cover of the Discovery Trail Guide at a cost of \$2,465.00 plus tax. Motion carried unanimously.

(4)

Since there was no further business to be discussed, the meeting adjourned at 5:30 p.m. with a prayer.

BILLS TO BE PAID, COUNCIL MEETING

1.	Tom Cooper, First Aid - Fire Dept. - 10 members	\$ 700.00
2.	Bonavista Cabs, delivery - signs - Roads	16.95
3.	Raymond Guy & Sons Ltd., deliveries - W & S	85.77
4.	Xylem, Water & Sewer Maint. Materials	705.12
5.	J. T. Swyers Co. Ltd., materials l- February - Roads, W & S	1,026.88
6.	Crewe's Garage repairs - equipment - S.C.	711.99
7.	G. B. Signs, road signs - Roads	248.60
8.	Marsh's Taxi, deliveries - Fire, S. C.	73.45
9.	Workplace Health Safety Comp. Comm, Assessment 2016	13,944.05
10.	Barry Randell, trip to St. John's re meeting O.C.I.	376.00
11.	Beverly Dyke, trip to St. John's re meeting O.C.I.	60.00
12.	Reg Butler, trip to St. John's re meeting O.C.I.	316.00
13.	Betty Fitzgerald, trip to St. John's re meeting O.C.I.	60.00
14.	Rodney Gray, trip to St. John's re meeting O.C.I.	60.00
15.	Orkin, pest control - Legacy - February 2016	124.30
16.	Sameday, delivery - W & S Maint. Materials	45.53
17.	Calvin Rolls, trip to St. John's re meeting O.C.I.	60.00
18.	Valero, diesel fuel & furnace oil	2,374.28
19.	Air Liquide, cylinder rental - acetylene - W & S	15.07
20.	Credit Recovery, collection cost - January 2016	329.70
21.	Emco Corp., materials - W & S Maint	1,186.50
22.	D. W. Knight Associates, Municipal Plan	88.70
23.	Foodland, office supplies (other)	175.80
24.	The Paint Shop, repairs - Fire Hall	376.38
25.	Telus Mobility, phone bills - January 2016	361.06
26.	Xylem, W & S Maint. Materials	135.60

27.	Nfld. Power, light bills - January 2016	8,034.04
28.	Douglas Robbins, trip to St. John's re meeting O.C.I.	60.00
29.	Big Erics, office supplies (other)	913.64
30.	Professional Municipal Administrators, Convention 2016	446.35
31.	Xylem, W & S Maint. Materials	595.51
32.	Sameday, delivery - W & S Materials	89.02
33.	NL Assoc. Of Fire Services, membership - 2016	395.50
34.	C. & E. Automotive, repairs - Fire, S.C.	1,162.68
35.	G. B. Signs, helmet decals - Fire Dept.	33.90
36.	Safety Source Ltd., Fire Dept. Supplies	984.20
37.	K. & D. Pratt Ltd., cold patch - Roads	796.65
38.	W. Harris Surveys Ltd., surveys - 4 lots - Adam Pardy Drive	1,582.00
39.	Orkin Canada, pet control - Dump	367.82
40.	Valero, furnace oil & diesel fuel	2,158.87
41.	Lodge's Plumbing & Electrical, 60A Plug - W & S	753.65
42.	Bird Stairs, cold patch - Roads	409.63
43.	Petro Canada, gas - S. C.	259.25
44.	Nfld. Power, street lighting - February 2016	9,329.14
45.	Parts For Trucks, parts - Sander - S.C.	933.81
46.	Carr McLean, storage boxes - Museum	403.01
47.	Nfld. Exchequer Account, salt and sand - S.C.	18,988.07
48.	C. & C. Distributors, fuel - excavator - Dump	156.70
49.	Dicks & Co. Ltd., office supplies	140.19
50.	Ellis Gas & Convenience, fuel - Fire Dept.	45.50
51.	Irving Oil Ltd., gas - W & S Maint.	148.38
52.	Toromont CAT, parts - Loaders - S.C.	768.28
53.	Townsuite, Webinar - Registration - Office	56.44
54.	Xylem, pump - Lift Station - W & S Maint.	10,491.70

55.	Crewe's Garage, drill bit set - Roads	350.24
56.	C. & E. Automotive, repairs - pickup - S.C.	646.32
57.	Raymond Guy & Sons Ltd., deliveries - Roads, W & S	457.45
58.	Bell Aliant, phone bills - February 2016	948.10
59.	Brenntag, chlorine & soda ash - W & S	6,364.37
60.	Allstream, phone bill - Fire Dept.	14.55
61.	H. T. Durdle Ltd., materials - February - Roads	474.01
62.	Foodland, office supplies (other)	180.00
		\$ 93,536.70