



EXTENSION AND FENCING PERMIT APPLICATION

- If you are submitting an application for commercial space, your application will be forwarded to Service NL (Government Services). The Town **requires** Service NL approval and/or exemption before issuing a permit.
- Extension and fencing requests may be required to be reviewed by the Heritage Advisory Committee (HAC).
- Applicants should allow adequate time for the application process, particularly if other agencies/committees are involved. Applications could take up to **4-6 weeks** to process.
- You **can not start development** until all appropriate approvals have been granted and you have picked up your business permit from the municipality.

TYPE OF DEVELOPMENT		OFFICE USE ONLY
<input type="checkbox"/> Fencing <input type="checkbox"/> New Water & Sewer <input type="checkbox"/> Patio / Deck Extension <input type="checkbox"/> Residential Dwelling Extension <input type="checkbox"/> Shed / Garage Extension	<input type="checkbox"/> Industrial Building Extension (warehouse, etc.) <input type="checkbox"/> Landscaping (filling, ditching, grading, etc.) <input type="checkbox"/> Commercial Building Extension <input type="checkbox"/> OTHER: _____	PERMIT # PAYMENT RECEIPT # DATE
PROPERTY OWNER INFORMATION		
NAME	CIVIC ADDRESS	
TELEPHONE	EMAIL	
DESCRIPTION OF WORK		
BRIEF DESCRIPTION OF WORK BEING COMPLETED. ATTACH EXTRA SHEET IF NEEDED.		SIZE OF DEVELOPMENT
START DATE OF DEVELOPMENT	ESTIMATED COST OF DEVELOPMENT \$	CONSTRUCTION WORK TO BE COMPLETED BY: <input type="checkbox"/> SELF <input type="checkbox"/> CONTRACTOR (NAME): _____
ZONING		
FENCE	HEIGHT OF FENCE ON FRONTAGE	



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	SIDE YARDS HEIGHT	BACKYARD HEIGHT	
DECK / PATIO	<input type="checkbox"/> NEW <input type="checkbox"/> REPLACE or REPAIR	SIZE OF DECK / PATIO (FT / M)	HEIGHT OF DECK / PATIO (FT / M)
HERITAGE STRUCTURE	IS THE STRUCTURE DESIGNATED <input type="checkbox"/> MUNICIPAL <input type="checkbox"/> PROVINCIAL <input type="checkbox"/> BOTH	ARE YOU LOCATED IN A HERITAGE DISTRICT?	

*** SUBMIT WITH THIS APPLICATION ***

➤ **THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED WITH THIS APPLICATION:**

- Survey or accurate sketch indicating the location of the building on land with all required measurements.
 - Proof of ownership of land.
 - Plans/specifications/ façade sketch of the proposed development.
- When site plan approval is required, for commercial development of the land subdivision, the applicant shall prepare site development plans, including landscaping, parking, lighting, roads and any or all the additional items as requested by the municipality, in accordance with zone and development regulations.

BY SIGNING THIS PERMIT APPLICATION, YOU ARE AGREEING TO AND/OR ACKNOWLEDGING THE FOLLOWING

- The homeowner and/or developer/contractor must follow the National Building Code and any supplements and amendments, as the minimum development standard and the onus for compliance with the National Building Code standards is placed on the owner and/or developer/contractor.
- Development will not be undertaken before written permission from the Town has been received by the applicant.
- Only the development described on this application form is to be developed and only at the site indicated. If the applicant wishes to use this site for any other purpose or undertake this development at another location, a separate application must first be submitted and approval from the Town of Bonavista must be received.
- If the land to which this application pertains is owned under Squatter's Rights, the applicant confirms that all property boundaries are correct and that the onus is on the applicant for any false or misleading information.
- If the land to which this application pertains is Crown Land, not under squatter's rights, or land the applicant is not the sole owner of, the applicant is aware that approval of this application by the Town does not allow them to develop without permission from Crown Lands.
- No information that could affect a decision to approve or refuse this application has been deliberately withheld or purposely submitted incorrectly by the applicant.



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- I am aware that the Town will not grant permission to develop if any requirements of its Municipal Plan or any other applicable regulation cannot be met. This includes all development and/or repairs with the Town's Municipal Heritage District and Guidelines.
- If permission is granted, all applicable provincial and municipal laws and regulations and any conditions that the Town attaches to a development permit will be complied with.
- The applicant/owner is completely responsible for the cost of water and/or sewer connections from the Town's mainline(s).
- The property owner is responsible for damage to curb stop shutoff valves and must always keep shutoff valves accessible.
- Sump pumps, floor drains, weeping tile, roof drains, etc. shall not be connected to the sanitary sewer system.
- Backwater valves must be installed on sanitary sewer lines in accordance with the Canadian Plumbing Code and related revisions or when the Town requires installation in high-risk areas. The onus for noncompliance is placed on the owner and/or developer/contractor.
- Water and Sewer Hook-up - Where possible the home shall be connected to the Town's water and sewer system and all costs associated with the installation such as materials and labour are the responsibility of the homeowner/developer. Qualified personnel must be hired to perform the work and all work must be inspected by the Town's Water and Sewer Maintenance personnel. Any damage or interruption to the water and/or sewer system is the responsibility of the applicant.
- On-site sewerage disposal system – It is the homeowner's responsibility to have the land evaluated for the installation of an on-site sewerage disposal system. This evaluation must be conducted by a registered designer and submitted to Service NL for final approval. Without final approval from Service NL, this permit is not valid.
- The homeowner and/or developer must contact the appropriate Federal and/or Provincial Departments to acquire an all-necessary license or permits required.
- Newfoundland Power must be contacted to ensure that proposed buildings/structures are not within the power line easement area. (1-800-663-2802)
- The Department of Transportation and Infrastructure must be contacted if one of the provincial roadways is to be disturbed. (Coster Street, Hospital Road, Station Road, Cape Shore Road, Church Street, Route 230, Route 235).
- The Department of Environment & Climate Change, Water Resources Management Division must be contacted if the proposed development is in or within fifteen (15) metres of a body of water (including wetlands) prior to the start of the work.
- A fence may be erected provided that it is entirely located on the lot and it does not encroach upon any street or abutting lot; it may be built on a lot line, in which case the Authority may require proof of the location of the lot line, and, it has a max height of no more than 2 metres, including any ornamentation or projections above the general upper line of the fence, except as otherwise provided in any Use Zone.



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APPLICANT SIGNATURE OF AGREEMENT

I HEREBY SUBMIT AND CONFIRM THAT THE INFORMATION SUPPLIED IS CORRECT. I AGREE TO COMPLY WITH ALL TOWN REGULATIONS AND BY-LAWS, AGREE TO DEVELOP IN ACCORDANCE WITH THE PLANS APPROVED BY THE TOWN OF BONAVISTA AND NOT TO COMMENCE DEVELOPMENT WITHOUT PERMITS FROM THE TOWN OF BONAVISTA.

THE TOWN OF BONAVISTA IS ABSOLVED FROM ANY FALSE OR MISLEADING INFORMATION THAT WAS GIVEN TO OBTAIN A PERMIT. I FURTHER ACKNOWLEDGE THAT I AM RESPONSIBLE FOR ANY DAMAGES CAUSED TO NEIGHBORING OR MY OWN PROPERTY.

IN ADDITION, I ACKNOWLEDGE THAT I HAVE REVIEWED THIS APPLICATION AND AGREE TO PROVIDE ANY ADDITIONAL INFORMATION REQUESTED.

APPLICANTS SIGNATURE

APPLICANTS SIGNATURE

PROPERTY OWNER SIGNATURE

PROPERTY OWNER SIGNATURE

OFFICE USE ONLY – APPROVED BY

CHIEF ADMINISTRATIVE OFFICER

DATE

DIRECTOR OF EXTERNAL OPERATIONS

WATER & SEWER

ECONOMIC, CULTURE & HERITAGE

APPROVED

CONDITIONS OF APPROVAL

DECLINED

REASONS FOR APPLICATION DECLINE / CHANGES REQUIRED