

COPY

MINUTES OF MEETING

JANUARY 30, 2023 – 4:00 PM

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, January 30, 2023, at 4:05 p.m. in the Council Chambers. There were six members present; Mayor John Norman, Deputy Mayor Reg Butler and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips, and Barry Randell were present in the Chambers. CAO/Clerk Stephanie Lodge and ECHO Crystal Fudge were also present. Youth Representative Noah Butt joined the meeting by telephone.

The meeting was presided over by the Mayor.

It was moved by Councillor Abbott and seconded by Councillor Phillips that the agenda of the meeting held on January 30, 2023, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:-

Reg Hicks, Anita Lodge, and Bernice Clements of the Bonavista Lions Club attended the meeting to discuss concerns with regards to the Church Street fence blocking the view of motorists exiting the parking lot. Lions Club members did not agree with Council's suggestion to implement a one-way entrance and exit. It was decided to investigate other options for this section of fencing before a final decision is made. Lions Club Representatives retired from the meeting at 4:30 p.m.

Adoption of minutes:-

It was moved by Deputy Mayor Butler and seconded by Councillor Phillips that the minutes of the meeting held on January 16, 2023, be adopted as read. Motion carried unanimously.

Business arising from the minutes:-

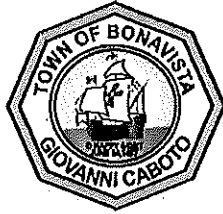
College of the North Atlantic– Mayor Norman gave a summary of current programming challenges at the College. It was decided to arrange a zoom meeting with the president of CONA to discuss program development, program budget, and the future of the Bonavista Campus and to invite MHA Craig Parady and possibly the Minister for the discussion.

Wetland infilling – It was decided that any infilling occurring on or near a wetland will require proof of ownership so that compliance with the *Water Resources Act* can be verified. Until a wetland policy is drafted and adopted, letters requesting a copy of the survey will be sent to those currently infilling on/near wetlands.

Committee Reports:-

Public Works Committee Meeting – Presented by Councillor Phillips (see attached minutes)

Right-of-Way (Benny's Road) – It was agreed not to close this right-of-way.



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Travel Trailer Air Bnb – It was agreed to approve this permit application with stipulations (no permanent w/s service to the trailers, no expansion without approval, the area is well maintained and a commercial w/s rate is applied to the residence).

All recommendations presented in the report were agreed upon by Council.

Administrative Notes:-

1. Habitat for Humanity – A discussion arose concerning a land exchange with Habitat for Humanity. It was agreed to begin the process by having the land next to the water towers surveyed.
2. Accommodations freeze: It was moved by Councillor Hiscock and seconded by Councillor Randell to temporarily suspend the review of all business permit applications for all types of accommodations until a set of formal Accommodation Regulations have been implemented. Motion carried unanimously.

Finances:-

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Hiscock and seconded by Councillor Randell that these bills in the amount of \$40,513.18 be paid. Motion carried unanimously.

Permits:-

- A summary of permits was presented for information/review purposes.

Correspondence:-

From	Date	Regarding	Action/Resolution
Municipal Assessment Agency	Jan. 25, 2023	Manager of Assessment Operations	N/A
Tom Singer	Jan. 23, 2023	Town communication	ECHO to investigate and respond to Mr. Singer

Notice of Motions: None

Councillors' Concerns:-

Mayor Norman's concerns:-

1. Childcare – Mayor Norman provided a summary of his discussions with YMCA-NL and the Assistant Deputy Minister regarding regulated childcare. The pilot program will take place at



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Matthew Elementary and will consist of pre-kindergarten early learning and childcare spaces. The program is awaiting final approval.

2. A television show led by Ben Stiller will be filmed in March in several locations in Bonavista. Approximately 170 staff and crew will be in town for filming.
3. Health care update – Mayor Norman provided a summary of recent meetings with Physicians who have experience working at the Bonavista Hospital as well as with representatives from Eastern Health. Bonavista Hospital is closed for the majority of February. Mayor Norman will be doing interviews with the media.

Councillor Randell's concerns

1. None

Councillor Abbott's concerns:-

1. None

Deputy Mayor Butler's concerns:-

1. Manhole was struck over the weekend. It was stated that water/sewer maintenance are available after-hours for emergency calls.

Councillor Phillips' concerns:-

1. Dianne Hayley requesting a reduction/write-off of taxes. It was stated this cannot be done at this time.
2. Jim Rumbolt requesting to put a chip truck on his land (Sebastian Drive). It was stated that he must submit a business permit application and include all relevant information for review.

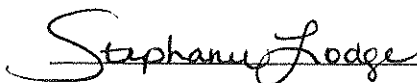
Councillor Hiscock's concerns:-

1. Old Days Pond Boardwalk – It was stated the main parking lot is very dark at night. It was moved by Councillor Hiscock and seconded by Councillor Randell to install a streetlight in the main parking lot of the boardwalk. Motion carried unanimously.

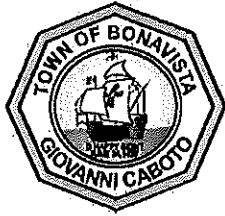
Youth Representative Noah Butt:-

1. None

Since there was no further business to be discussed, it was moved by Deputy Mayor Butler that the meeting be adjourned at 6:20 p.m.



Stephanie Lodge, CAO/Clerk



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PUBLIC WORKS

JANUARY 26, 2023 – 11:00 AM

A meeting of the Bonavista Town Council Public Works Committee was held on Thursday, January 26, 2023, at 11:00 a.m. in the Council Chambers. Councillor Lindsay Phillips and Councillor Barry Randell were in attendance and Mayor John Norman joined the meeting by telephone. Also present at the meeting was Kirk Way, Director of External Operations (DEO) and Stephanie Lodge (CAO/Clerk).

Councillor Phillips called the meeting to order.

The following items were discussed, and recommendations were made to present to Council as a whole:

Right-of-Way (Benny's Rd) – Concerns received regarding vehicles using this right of way (speeding, damaging property).

Recommendation: Bring to Council to discuss whether to designate this path as pedestrian use only.

2009 Chev Pickup- It was stated that the Town does not have any further use for this vehicle.

Recommendation: Invite tenders for the sale of the truck.

Snow bucket – A discussion arose regarding the purchase of a second snow bucket for snow clearing.

Recommendation: Delay purchase and check on pricing in the fall.

Travel Trailer Air BnB- A discussion arose concerning the short-term rental of travel trailers in a residential zone being advertised on Air Bnb.

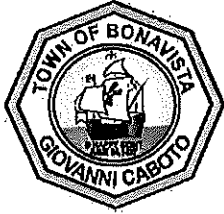
Recommendation: Bring to council for further discussion.

Marine Centre Road - It was stated there is an abandoned vehicle in the roadway that is impeding traffic and snow clearing.

Recommendation: Write a letter to request removal. If owner does not comply, legal action to be taken.

Provincial Roads- Challenges with provincial roads were discussed (conditions, line, and crosswalk painting). Several bad potholes around town were highlighted.

Recommendation: DEO to request patching of bad potholes. CAO to write a letter to the Department of Transportation and Infrastructure regarding the late start of provincial road work in the past several years.



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Councillor Concerns-

Councillor Randell –

1. Wetland infilling - A discussion arose concerning infilling, land ownership and zoning.
Recommendation: CAO to write letters to anyone who is infilling wetland.

Mayor Norman – None

Councillor Phillips – None

Since there was no further business to be discussed, the meeting adjourned at 11:47 a.m.

Town of Bonavista
 Bills Presented for Approval
 Council Meeting

	Vendor	Department	Description	Amount
1	Boyce Tech	Office other	Computer/network support 2023	6,601.00
2	The Royal Canadian Legion	Office other	Veterans Service Recognition Book	465.00
3	Keith Parly	Fire	Training in Clarenville re: electric vehicles	156.00
4	Safety Source	Fire	Supplies (foam)	2,334.39
5	Dynamic Online Marketing Corp	Fire	Fire prevention material	379.50
6	K&D Pratt	W/S	Materials	634.80
7	Credit Recovery	Office other	Collection fee	124.10
8	Wolseley	W/S	Metal detector	1,753.75
9	NL Power	Various	Light Bill	10,083.90
10	Dicks & Co	Office	Supplies credit	- 158.63
11	Dicks & Co	Office	Supplies	234.53
12	Dicks & Co	Office	Supplies	189.67
13	EMCO	W/S	Credit	- 151.31
14	K&D Pratt	Fire	SCBA	14,783.25
15	Orkin	Office other	Orkin Aire	20.70
16	Orkin	Museum	Pest Control	186.88
17	Telus	Office other	Cell phones	1,006.86
18	Crewe's Garage	Rds	Vehicle maint.	1,868.79

40,513.18