

COPY

MINUTES OF MEETING, NOVEMBER 22, 2021

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, November 22, 2021, at 6:05 p.m. in the Town Council Chambers. There were seven members present, Deputy Mayor Reg Butler, Councillors David Hiscock, Lindsay Phillips, Calvin Rolls, and Colleen Tinkham. Mayor John Norman and Councillor Nicole Abbott joined the meeting by telephone. Also present at the meeting was the CAO/Clerk Stephanie Lodge.

The meeting was presided over by the Mayor and opened with a prayer.

It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler the agenda of the meeting held November 22, 2021 be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:-

A discussion arose concerning the scheduled delegation which was postponed. It was decided to allow the patio on Fitzgerald's Lane as long as a permit be obtained. The Town will not be responsible for any damages that may occur in the future.

Adoption of minutes:-

It was moved by Deputy Mayor Butler and seconded by Councillor Phillips the minutes of the meeting held on November 8, 2021 be adopted as read. Motion carried unanimously.

Business arising from the minutes:-

1. Town of Stephenville health care initiatives – The Town of Stephenville has provided incentives to attract doctors such as financial incentives, allowances, tax breaks, and land offers. Although a new program, they have had some success. It was decided to explore similar options and to communicate this plan to Eastern Health.
2. Swimming pool – After discussions with the Town of Placentia's Economic Development Officer, it was decided to call tender for a consultant to perform a feasibility study which would determine if the project is worth pursuing.

Administrative Notes:-

- a. Town of Bonavista COVID 19 Vaccination Policy – it was decided to review this policy and decide on adoption at the next regular meeting of council.
- b. Poll Tax Write-Off – It was moved by Councillor Butler and seconded by Councillor Phillips to provide an adjustment of \$300 for 2020 poll tax for Nayef Shubair since he relocated out of town early in the year.
- c. It was stated that thank-you cards were received from Faye Lander-Harris and the Bonavista Lions Club.
- d. Downey's Lane – It was agreed to add this to the list of paving projects for 2021/22 capital works.
- e. Town Hall Christmas Supper – It was agreed to try and arrange a supper and if no availability to provide gift cards similar to last year.

- f. Town travel and expense – It was agreed to draft a policy for the town’s travel and related expenses and to increase mileage and meals based on other Municipalities.
- g. It was moved by Deputy Mayor Butler and seconded by Councillor Rolls to order turkeys for Council members, town employees, and fire department members. Motion carried unanimously.

Finances:-

- 1. The Town Clerk presented a list of bills for approval to pay. A copy of this list of bills is attached. It was moved by Councillor Tinkham and seconded by Councillor Phillips that these bills in the amount of \$45,012.13 be paid. Motion carried unanimously.

Permits:-

A summary of permits was presented for information/review purposes.

Correspondence:

| From | Date | Regarding | Action/Resolution |
|----------------------------------|-------------------|---------------------------------------|--|
| Saltwater Community Association | November 16, 2021 | Donation – A Christmas to Remember | If a formal request with additional information from Saltwater is received then we will consider donating. |
| Municipal and Provincial Affairs | | Information re: resources and support | N/A |

Notices of Motions:- None

Councillors Concerns:-

Mayor Norman’s Concerns:-

- 1. Mayor Norman confirmed that our committees of council will soon start being active. It was decided for the CAO to call the first meetings and once a chair is appointed, they would then be responsible for the schedule.
- 2. Choices for Youth – it was stated that there is a scheduled meeting with this group to discuss low income and supportive housing.
- 3. Growing challenges with housing, affordability, availability – Mayor Norman had a discussion with MNL and the Harris Centre regarding “municipal tax surcharge for part time residents” and questioned if this something we wanted to explore. It was decided to reach out to other towns that have implemented it. This led to a discussion around air bnb’s and some control mechanisms that town’s have used to alleviate the negative impact on housing.

Councillor Hiscock’s Concerns:- Nothing to note

Councillor Tinkhams’s Concerns:-

- 1. ATV/dirtbikes – Councillor Tinkham discussed the ATV problem in the community and the challenges faced by the RCMP. She would like to follow up with Corporal Porter and discuss options that may help the problem.

2. "Welcome Wagon" – Councillor Tinkham suggested an orientation package be made available for new residents coming into the town and to organize a "meet and greet" for newcomers. It was decided to look into starting this program.
3. Trail Runners association – It was stated a meeting has been scheduled to discuss trail development and an annual trail run in Bonavista and region.

Councillor Phillips' Concerns:-

1. Pigeons around the harbour/Sweetlands bank- Councillor Phillips questioned if anything can be done to control this issue. It was decided to check with the City of St. John's to see how they have dealt with the problem and to also put out another notice to residents to refrain from feeding them.
2. Councillor Phillips questioned if ditches were being cleaned out – It was stated that the Director of Public Works looked into ditches near properties of Lucy Moulard and Dennis Parly and no drainage issues were noted. In the future, these issues will be forwarded to the public works committee when it becomes active.
3. Bridge house – Councillor Phillips questioned what the plan is for the Bridge House when it is completed. It was stated there is a seafood restaurant proposal but there will be an open call for tenders, and anyone can apply to rent it.

Deputy Mayor Butlers' Concerns:-

1. Remembrance Day – A wreath was laid by Deputy Mayor Butler on behalf of town, and Keith Parly, Matthew Hobbs and Jamie Slade laid a wreath on behalf of the Fire Department. Pictures were posted on facebook.
2. Fire Department Telethon 2021 was a great success. Over \$16,000 was raised for the Town's new fire truck. On behalf of the Town, Deputy Mayor Butler thanked all those involved – the residents and surrounding communities for their support, volunteers, entertainers, fire department and anyone else who contributed to making this event a successful one.

Councillor Abbott's Concerns:- Nothing to note.

Councillor Rolls' Concerns:-

1. Discussed a proposal that all Councillors must do mandatory training. It was decided to obtain information regarding this proposal.
2. Councillor Rolls asked for an update on the seawall. It was stated that the drawings are complete and are sent in for review. Councillors will be sent a copy.

Since there was no further business to be discussed, it was moved by Councillor Rolls that the meeting be adjourned at 7:50 p.m.



Stephanie Lodge, CAO/Clerk

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 November 22, 2021

| Vendor | Department | Description | Amount |
|------------------------------------|----------------|---|------------------|
| 1 Stephanie Lodge | Office (other) | Travel claim - Gander Councillor Training | 279.60 |
| 2 Chamber of Commerce | Office (other) | Registration - Tourism Forum x2 | 30.00 |
| 3 JT Swyers | Various | Supplies | 593.17 |
| 4 Orkin | Office (other) | Orkin Aire | 19.55 |
| 5 Aguathuana Drafting & Consulting | Roads | Seawall - to be reimbursed | 9,177.00 |
| 6 NL Power | Various | Electricity Bill | 7,836.06 |
| 7 Telus | Office | Office phones | 623.50 |
| 8 Toromont | Roads | Parts | 604.62 |
| 9 Brenntag Canada | W&S | Credit - cylinder return | - 5,520.00 |
| 10 Telus Mobility | Office (other) | Cell phones | 863.27 |
| 11 Durdles Home Hardware | Fire | Supplies | 392.12 |
| 12 Durdles Home Hardware | Rds | Supplies | 2,081.93 |
| 13 Kim's Flowers & Gifts | Fire | Memorial wreath | 63.25 |
| 14 Parts Place | Roads | Supplies and materials | 142.52 |
| 15 Quadient | Office (other) | Lease - postage meter | 563.50 |
| 16 Town Suite | Office | Financial support 1 year | 4,252.48 |
| 17 Orkin | Office (other) | Pest control | 502.55 |
| 18 Orkin | Museum | Pest control | 170.20 |
| 19 Marsh's Taxi | Various | Package deliveries | 184.00 |
| 20 R&J Advertising | Office (other) | Flushing lines | 75.00 |
| 21 Valmin | Stadium | Parts for ventilation system | 5,057.13 |
| 22 NL Breathing Air Inc. | Fire | Filters | 126.50 |
| 23 Brenntag Canada | W&S | Chlorine/cylinders | 9,352.42 |
| 24 EMCO | W&S | Materials | 7,222.06 |
| 25 Eastlink | Office | Internet | 319.70 |
| | | | 45,012.13 |