

COPY

MINUTES OF MEETING, DECEMBER 6, 2021

Call meeting to order/adoption of agenda:-

A regular meeting of the Bonavista Town Council was held on Monday, December 6, 2021, at 6:05 p.m. in the Town Council Chambers. There were six members present, Deputy Mayor Reg Butler, Councillors Nicole Abbott, David Hiscock, Lindsay Phillips, Calvin Rolls, and Colleen Tinkham. Also present at the meeting was the CAO/Clerk Stephanie Lodge.

The meeting was presided over by the Deputy Mayor and opened with a prayer.

It was moved by Councillor Hiscock and seconded by Councillor Tinkham the agenda of the meeting held December 6, 2021 be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations:-

None

Adoption of minutes:-

It was moved by Councillor Rolls and seconded by Councillor Phillips the minutes of the meeting held on November 22, 2021 be adopted as read. Motion carried unanimously.

Business arising from the minutes:-

1. Covid 19 policy - It was moved by Councillor Hiscock and seconded by Councillor Rolls to adopt the Town of Bonavista COVID-19 Vaccination Policy as presented by the CAO/Clerk. Motion carried unanimously.
2. ATV/dirtbikes – Councillor Tinkham provided an update from correspondence with the Town of Corner Brook regarding their strategy to reduce unauthorized use of ATV's in the community. It was decided to gauge the level of public support by creating a survey and placing information on cable.
3. It was noted that we have received approval to call public tender for the storm damage 2020 seawall project.

Administrative Notes:-

- a. It was noted that the MOU for the Bonavista Dog Park has been received and signed. Construction will begin in the spring.
- b. Storm Damage 2020 project - Approval was given to proceed with a public tender call for the seawall project. Estimated start date is Spring 2022.
- c. Collective Agreement between Town of Bonavista and C.U.P.E Local 1839 - Councillor Phillips left the meeting at 6:43 p.m. due to a conflict of interest. A new Collective Agreement for the period July 1, 2021, to June 30, 2025 was presented by the Negotiating Committee of Council. It was moved by Councillor Hiscock and seconded by Councillor Rolls to approve the Collective Agreement as negotiated between C.U.P.E and the Negotiating Committee of Council with all changes as stated agreed to and proofread including a wage package as follows:

July 1, 2021 3.5%
 July 1, 2022 2.0%
 July 1, 2023 2.0%
 July 1, 2024 3.0%

And a taxable signing bonus of \$500 for all employees.

The Director of Public Works and the Economic, Cultural, Heritage Officer (ECHO) classifications were removed from the contract and placed in the management schedule as Director of External Operations (DEO) and ECHO.

Motion carried unanimously.

Councillor Phillips returned to the meeting at 6:55 p.m.

Also, at this time, it was moved by Councillor Hiscock and seconded by Councillor Rolls to give Management Staff of Council namely the CAO/Clerk, DEO, ECHO, Confidential Secretary, and the Recreation Director the same wage increase as was approved in the Collective Agreement.

Motion carried unanimously.

Finances:-

1. The CAO/Clerk presented a list of bills for approval to pay. A copy of this list of bills is attached. It was moved by Councillor Tinkham and seconded by Councillor Phillips that these bills in the amount of \$45,327.63 be paid. Motion carried unanimously.

Permits:-

A summary of permits was presented for information/review purposes.

Correspondence:

From	Date	Regarding	Action/Resolution
Discovery Collegiate	November 21, 2021	Scholarship Fund	It was moved by Councillor Hiscock and seconded by Councillor Tinkham to contribute \$1,000 to the Discovery Collegiate Scholarship fund. Motion carried unanimously
RCMP	November 24, 2021	RCMP Wish Tree	It was moved by Councillor Rolls and seconded by Councillor Abbott to donate \$250 to the RCMP wish tree. Motion carried unanimously

Councillors Concerns:-

Councillor Rolls' Concerns:-

1. Street name signs around town – It was decided to have the Director of External Operations survey the town and compile a list for the public works committee to review.
2. Schedule of 2022 regular council meetings – It was agreed to hold meetings on January 10th and 24th and to keep the 2 week regular schedule if possible.

Councillor Abbott's Concerns:-

1. Councillor Abbott suggested we become more transparent and make information more readily available to the public regarding issues that are discussed at council meetings. It was suggested we do a monthly newsletter for residents and post to social media.

Councillor Phillips' Concerns:-

1. Councillor Phillips asked for a follow up on his question regarding the distance of water and sewer services from new houses. It was stated that TBN was contacted and the municipality does not assume responsibility for this, however if it is a capital project, they follow government regulations.

Councillor Tinkhams's Concerns:-

1. Councillor Tinkham stated she had a discussion with Ray Marsh and he will begin to repair his fencing in the Spring.
2. Evidence of habitation on White Rock – It was stated that concerns have been brought to the RCMP.


Councillor Hiscock's Concerns:-

3. Monument on White Rock – It was stated that this work should be completed. It was agreed to follow up with the DEO and ECHO regarding planning and funding.

Deputy Mayor Butlers' Concerns:-

1. CEEP program – It was stated work will begin January 4th and the Town is in the process of recruitment for the project based on the number of hours provided. The MHA was contacted to see if there was a possibility of obtaining additional hours.
2. Residential surveys – the benefit of keeping records of surveys at the Town Hall was discussed. It was stated that anyone applying for a permit is required to provide a survey which is now kept on file.
3. Availability of dialysis services at Bonavista Hospital – It was decided to forward this to the Health Care Committee and have Mayor Norman look into possible solutions for residents that have to travel elsewhere for dialysis services.

Since there was no further business to be discussed, it was moved by Councillor Hiscock that the meeting be adjourned at 7:50 p.m.



Stephanie Lodge, CAO/Clerk

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 December 6, 2021

Vendor	Department	Description	Amount
1 Townscape	Office (other)	Christmas lights	1,000.00
2 Dynamic Online Marketing Corp.	Fire	Fire prevention material	545.10
3 Honda One	W&S	Generator	1,720.40
4 David Hiscock	Office (other)	Travel - Trinity tourism forum	84.80
5 Crystal Fudge	Office (other)	Travel - Trinity tourism forum	84.80
6 VISA	Various	Retirement gift card, internet (fire), annual fee	448.64
7 Paint Shop	Roads	Supplies	161.41
8 Paint Shop	Roads	Supplies	101.40
9 Windco Enterprises	Office (other)	24 Town of Bonavista Flags	2,206.00
10 Blue Oceans Satellite Systems	Roads	Vehicle surveillance	423.66
11 Newfoundland Power	Streetlighting	Streetlighting	10,128.66
12 W. Harris Surveys Ltd	Office (other)	Survey of Crown Land at Station Rd.	1,035.00
13 RFS Canada	Office	Photo copier lease	411.80
14 Biomaxx	W&S	4th quarter - outfall sampling, flow meter maint.	3,668.50
15 GB Signs	Roads	Pet friendly boardwalk sign	69.00
16 Stephanie Lodge	Office other	CPA training requirement	224.25
17 Federation Canadian Municipalities	Office other	Annual fee	1,050.80
18 Toromont Cat	Roads	Parts	235.19
19 Western Star	Roads	Parts	252.68
20 Rodways	Office other	Engraved plates	50.65
21 Valmin Fire Protection	Stadium	Dampers - ventilation system	2,622.00
22 Triple B Auto Body	Roads	Loader - 2 door glass	143.75
23 Mills Pittman Twyne	Office other	Professional fees	2,587.50
24 EMCO	W&S	Supplies	910.80
25 Crewe's Garage	Roads	Gas - September	791.00
26 Crewe's Garage	Roads	Parts	95.43
27 PMA	Office other	Procurement training, Stephanie, Kirk, Crystal	603.75
28 Toromont Cat	Roads	Parts	652.20
29 Toromont Cat	Roads	Parts	564.62
30 Xplornet	Fire	Internet	121.89
31 Best Buy	Stadium	Tablets for vax pass	392.70
32 Vista Safety Training	Fire	Traffic control	1,610.00
33 Mercers	w&s	Jacket, boots	429.99
34 Albatross Hotel	Office other	Councillor Training - Gander	113.83
35 GBS Technologies	Office other	Phone case/screen protector	78.14
36 Credit Recovery	Office other	Collection	239.20
37 Orkin	Museum	Pest control	170.20
38 Microsoft 365 subscription	Office other	Subscription	90.85
39 Best Buy	Office other	Laser printer - DPW	198.94
40 Best Buy	Office other	2 sets computer speakers	65.51
41 Day & Ross	Rds	Parts delivery	66.73
42 Paint Shop	Rds	Supplies	4.52
43 Irving Oil	W&S	Gas	541.62
44 J-1 Contracting	Roads	Asphalt	2,688.70
45 Brenntag	W&S	Soda Ash	3,630.55
46 Legendary Coasts	Office other	Membership fee	150.00
47 Hotel Bonavista	Office other	10 Christmas giftcards	400.00
48 Orkin Canada	Office	Pest control	502.55
49 Ellis Gas & Convenience	Fire	Fuel	169.26
50 Foodland	Office other	Supplies	189.13
51 Raymond Guy	W&S	Delivery	599.53
			45,327.63