



MINUTES OF MEETING

August 12, 2024 – 6:00 PM

Call meeting to order/adoption of agenda: -

A regular meeting of the Bonavista Town Council was held on Monday, August 12, 2024, at 6:00 p.m. in the Council Chambers. There were five members present; Mayor John Norman, and Councillors Nicole Abbott, Reg Butler, Lindsay Phillips, and Colleen Tinkham were present in the Chambers. CAO Stephanie Lodge and ECHO Crystal Fudge were also present.

The meeting was presided over by the Mayor.

It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham that the agenda of the meeting held on August 12, 2024, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations: - None

Adoption of minutes: -

It was moved by Councillor Tinkham and seconded by Deputy Mayor Butler that the minutes of the meeting held on July 8, 2024, and the special meeting held on July 17, 2024 be adopted as read. Motion carried unanimously.

Business arising from the minutes: -

- CAO to request meeting with Minister of TI to discuss water tower removal and other TI issues.
- Saints Lane – It was decided to keep this on the paving list for next year.

Committee Reports: -

Ratification of motions from privileged meeting held July 30, 2024:

- It was moved by Councillor Tinkham and seconded by Councillor Abbott to accept the advice of the Town's legal counsel and direct them to proceed with the recommendations set out therein. Motion carried unanimously.
- It was moved by Councillor Abbott and seconded by Councillor Tinkham to instruct the CAO/Clerk to make an application to the Minister pursuant to Section 201.2 of the Municipalities Act, 1999, seeking permission to convey the land at 19-25 Old Days Pond Road to Saltwater Community Association for the sum of \$1.00. Motion carried unanimously.
- It was moved by Councillor Tinkham and seconded by Councillor Abbott to proceed with a rezone in relation to the area of the property at 19-25 Old Days Pond Road to permit its use as a food hamper distribution Centre as outlined in the original MOU, in accordance with advice from the Town's Planning Consultant. Motion carried unanimously.

Administrative Notes: -

- Sale of property – Bids were received for the sale of the 2009 GMC truck, 2013 GMC truck and the diesel engine. It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham to proceed with the sale of the 2009 GMC truck to the highest bidders as follows: 2009 GMC truck



MINUTES OF MEETING

August 12, 2024 – 6:00 PM

for \$200.00 to Junior Tremblett, 2013 GMC truck for \$820.00 to Junior Tremblett and diesel engine for \$200.00 to Rex Hart. Motion carried unanimously.

- Office workload – It was agreed that office staff should assist Management when required to help with the excessive workload.
- Streetlight requests –
 - Councillor Tinkham declared a conflict of interest due to a family relationship. It was moved by Councillor Phillips and seconded by Councillor Abbott to install a new streetlight at Folley Hill. Motion carried unanimously.
 - It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham to install a streetlight at Colliers Pond Road. Motion carried unanimously.
- Municipal Plan Amendments
 - It was moved by Deputy Mayor Butler and seconded by Councillor Abbott to approve the Amendment No. 2, 2024 to the Town of Bonavista Municipal Plan as adopted (under the authority of Section 23 of the Urban and Rural Planning Act, 2000). Motion carried unanimously.
 - It was moved by Councillor Abbott and seconded by Councillor Tinkham to approve the Amendment No. 2, 2024 to the Town of Bonavista Development Regulations as adopted (under the authority of Section 23 of the *Urban and Rural Planning Act, 2000*). Motion carried unanimously.
 - Request for an Amendment to Municipal Plan – Dwyer Street. It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham to approve the request for an amendment to the Municipal Plan. Motion carried unanimously.
- Tax sales resolutions
 - It was moved by Deputy Mayor Butler and seconded by Councillor Abbott to direct the Town Clerk to sell the Property at 17-25A Birchy Place pursuant to s. 139 of the *Municipalities Act, S.N.L. 1999, c. M-24*. Motion carried unanimously.
 - It was moved by Councillor Phillips and seconded by Councillor Tinkham to direct the Town Clerk to sell the Property at 10 Downey's Lane Birchy Place pursuant to s. 139 of the *Municipalities Act, S.N.L. 1999, c. M-24*. Motion carried unanimously.
 - It was moved by Councillor Phillips and seconded by Deputy Mayor Butler to direct the Town Clerk to sell the Property at 1-3 Harris Street pursuant to s. 139 of the *Municipalities Act, S.N.L. 1999, c. M-24*. Motion carried unanimously.
 - It was moved by Councillor Abbott and seconded by Deputy Mayor Butler to direct the Town Clerk to sell the Property at 21 Harris Street pursuant to s. 139 of the *Municipalities Act, S.N.L. 1999, c. M-24*. Motion carried unanimously.
 - It was moved by Councillor Tinkham and seconded by Councillor Phillips to direct the Town Clerk to sell the Property at 69 Harris Street pursuant to s. 139 of the *Municipalities Act, S.N.L. 1999, c. M-24*. Motion carried unanimously.



MINUTES OF MEETING

August 12, 2024 – 6:00 PM

- It was moved by Councillor Tinkham and seconded by Deputy Mayor Butler to direct the Town Clerk to sell the Property at 32 Long Lane pursuant to s. 139 of the *Municipalities Act*, S.N.L. 1999, c. M-24. Motion carried unanimously.
- It was moved by Councillor Abbott and seconded by Deputy Mayor Butler to direct the Town Clerk to sell the Property at 26-38 Mockbeggar Road pursuant to s. 139 of the *Municipalities Act*, S.N.L. 1999, c. M-24. Motion carried unanimously.
- It was moved by Councillor Phillips and seconded by Councillor Abbott to direct the Town Clerk to sell the Property at 12 Power’s Lane pursuant to s. 139 of the *Municipalities Act*, S.N.L. 1999, c. M-24. Motion carried unanimously.
- It was moved by Councillor Tinkham and seconded by Councillor Abbott to direct the Town Clerk to sell the Property at 97 Sebastian Drive pursuant to s. 139 of the *Municipalities Act*, S.N.L. 1999, c. M-24. Motion carried unanimously.
- It was moved by Councillor Tinkham and seconded by Councillor Phillips to direct the Town Clerk to sell the Property at 15 Sexton’s Hill pursuant to s. 139 of the *Municipalities Act*, S.N.L. 1999, c. M-24. Motion carried unanimously.
- It was moved by Councillor Abbott and seconded by Deputy Mayor Butler to direct the Town Clerk to sell the Property at 10 Templeman’s Lane pursuant to s. 139 of the *Municipalities Act*, S.N.L. 1999, c. M-24. Motion carried unanimously.

Finances: -

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Deputy Mayor Butler and seconded by Councillor Abbott that these bills in the amount of \$117,341.87 be paid. Motion carried unanimously.
2. The Cabot Stadium Statements of Income and Expenses for July were reviewed, and no issues were noted.

Permits:-

- A summary of permits was presented for information/review purposes.

Correspondence:-

From	Date	Regarding	Action/Resolution
Cancer Relay Planning Committee	July 4, 2024	Donation	It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham to donate \$1,000.00 to the Bonavista and Area Relay 2024. Motion carried unanimously.
Municipal Assessment Agency	June 20, 2024	Update	N/A
Kids Eat Smart Donation	July 11, 2024	Donation	Councillor Abbott declared a conflict of interest due to her professional relationship with the donee. It was



MINUTES OF MEETING

August 12, 2024 – 6:00 PM

			<p>moved by Councillor Tinkham and seconded by Deputy Mayor Butler to donate \$500.00 to Kids Eat Smart Foundation to be designated to Matthew Elementary. Motion carried unanimously.</p>
Miranda McCarthy	August 7, 2024	Tax reduction request for seasonal businesses.	<p>Councillor Tinkham asked if she was in conflict due to her personal business as an accommodation owner. Council agreed no conflict exists.</p> <p>A discussion arose regarding the difficulties tax reductions for seasonal businesses have presented in the past. Council agreed this practice should not be revisited.</p>

Notice of Motions:

- None

Councillors’ Concerns: -

Mayor Norman’s concerns: -

1. Ragged rocks blasting – historical part of the Town’s landscape is being removed. It was stated there is nothing in our regulations that would prevent this from being done. It was suggested reaching out to the owner to discuss the intentions with the remaining rock.
2. Speed bumps – Mayor Norman suggested placing test speed bumps on a few of the longer streets as a pilot project to determine if it helps with speeding/reckless driving.
3. OCI Fence painting – CAO to reach out to OCI to discuss this work.
4. Public building – The town is working with MNL on securing funding for renovations to the Public Building for long-term housing solutions.
5. Social media posts – A recent Facebook post challenging the integrity of Council and Management is being discussed with the Town lawyer. It was stated that meeting minutes are written by the CAO, reviewed, and approved by each member of Council and are an accurate record of what transpired during the meeting.

Councillor Tinkham’s concerns: -

1. Disposal of cardboard – DEO has reached out to Vardy’s regarding a change in their policy of collecting cardboard. Councillor Tinkham suggested contacting the recycling depot regarding the possibility of including the recycling of cardboard/paper. Councillor Abbott will find out who to contact regarding this idea.
2. Dumping on Sebastian Drive – ECHO to check if there is still a “no dumping” sign in this area.
3. Clearing of land on Rocky Drung – DEO has been in touch with the owner.



MINUTES OF MEETING

August 12, 2024 – 6:00 PM

Councillor Phillips' concerns: -

1. Councillor Phillips suggested applying pressure to Provincial Government to make repairs to provincial roads throughout the community, specifically Harbour Bridge. CAO to arrange a meeting with the Minister of TI.

Deputy Mayor Butler's concerns: -

1. Saint's Lane – Deputy Mayor Butler suggested we revisit doing this work.
2. Paving on Butler Crescent – CAO stated this is on the list and will be done when the crew is in the area.
3. Municipal Park signs – ECHO stated we are still waiting for these signs to be printed. A discussion arose around the increase of RV's at Cape Bonavista.

Councillor Abbott's concerns: -

1. Dumping of household waste between Bonavista and Elliston– It was stated this has been cleaned up.

Since there was no further business to be discussed, it was moved by Deputy Mayor Butler that the meeting be adjourned at 7:09.

Stephanie Lodge, CAO/Clerk

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 August 12, 2024

	Vendor	Department	Description	Amount
1	Vardy Villa	Sanitation	Garbage Collection - June	21,160.00
2	Paint Shop	Rds	Painters tape	14.88
3	The Garrick Theatre	Office other	Canada Day Movie (Grant rec'd)	115.00
4	Raymond Guy & Sons	w/s	Deliveries	1,225.29
5	Clarenville Honda	Rds	Commercial lawn mower	1,988.35
6	Amazon	Office other	Supplies	511.96
7	Xplore	Fire	Internet	127.64
8	Telus	Office other	Phones (March)	409.34
9	Telus	Office other	Cell Phones (March)	829.67
10	Eastlink	Office other	Internet (March)	356.39
11	Bonavista Refrigeration	Fire	Repairs to mini split	450.80
12	Tract Consulting	Planning	Municipal Plan update	10,660.50
13	Brenntag Canada	w/s	Chlorine	11,229.22
14	Crewe's Garage	Rds	April-Jun gas	2,607.88
15	Audrey's Grocery	Office other	Community BBQ supplies	296.78
16	Durdle's Red Circle	Office other	Community BBQ supplies	412.28
17	Saltwire	Planning	Municipal plan ad	317.40
18	Avalon Hydraulics Limited	Rds	Hydraulic hoses	172.89
19	Marsh's Taxi	Rds	Delivery	34.50
20	Mark Batterton	Recreation	Travel - pickup sand from Clarenville depot	12.00
21	GJM Enterprises	Rds	Cement	898.91
22	Crewe's Garage	Fire	Vehicle maintenance	693.62
23	Crewe's Garage	Rds	Vehicle maintenance	3,551.38
24	Credit Recovery	Office other	Collections	96.60
25	Orkin	Office other	Orkin Aire	23.00
26	Paint Shop	Rds	Paint	241.94
27	Glen Keel	Recreation	Travel - pickup sand from Clarenville depot	12.00
28	Brenntag Canada	w/s	Chlorine	5,614.61
29	Brenntag Canada	w/s	Cylinder return	- 5,520.00
30	Brenntag Canada	w/s	Chlorine, soda ash	10,542.36
31	Brenntag Canada	w/s	Cylinder return	- 5,520.00
32	Avalon Hydraulics Limited	Rds	New hose	76.70
33	Gov't NL	Recreation	Lease easement	1.15
34	Stewart McKelvey	Professional fees	Professional fees	1,143.67
35	Stewart McKelvey	Professional fees	Professional fees	4,278.57
36	Mercer's Marine	Rds	Vest	26.34
37	Chandler	Fire	Jackets	308.20
38	GB Signs	Rds	Street signs	276.00
39	Hike Discovery	Recreation	Annual fee	2,000.00
40	Mercer's Marine	Rds	Boots	283.43
41	PKs	Rds	Meals for paving OT	164.95
42	Dicks & Co.	Office	Supplies	247.22
43	NL Power	Streetlighting	Streetlighting	9,832.82
44	Adam Berry/Cdn Tire	Recreation	Turf for disc golf	220.62
45	Ellis Gas & Convenience	Fire	Gas	267.98
46	Bell Aliant	Fire	Phones	211.25

47	Bell Aliant	Museum	Phones	109.43
48	Bell Aliant	Office	Phones	376.59
49	Irving Oil	w/s	Gas	422.34
50	Battlefield	w/s	Pump	931.44
51	Battlefield	rds	First aid kits	462.01
52	Municipal Assessment Agency	Office	Q3 Assessment fee	17,706.00
53	Brenntag Canada	w/s	Cylinder return	- 5,060.00
54	Paint Shop	Public works	Paint	229.63
55	Modern Business Equipment	Office supplies	Ink	381.97
56	Crime Prevention	Office other	Ad donation	235.00
57	Orkin	Legacy	Pest Control	217.97
58	Paint Shop	Public works	Stain, brushes	95.56
59	Richard Power	Professional fees	Audit 2023	6,900.00
60	Xylem Canada	w/s	Pump repairs	816.96
61	Battlefield	rds	First aid kits	140.81
62	Paint Shop	Public works	Brushes	9.61
63	Paint Shop	Public works	Paint	229.63
64	Paint Shop	Public works	Paint supplies	16.74
65	Afonso Group	w/s	Leak detection services	2,233.30
66	Orkin	Sanitation	Pest Control	643.66
67	JT Swyers	Various	Supplies	4,052.74
68	R&J Advertising	CEEP	Ad	50.00
69	Dicks & Co.	Office	Supplies	108.08
70	EMCO	Rds	Pipe	1,701.13
71	C&C Distributors	Rds, dump	Diesel, oil	1,064.83
72	Foodland	Office	Supplies	187.85
73	CPWA	Rds	Public Works Conference	172.50

117,341.87