



COPY

MINUTES OF MEETING

July 8, 2024 – 6:00 PM

Call meeting to order/adoption of agenda: -

A regular meeting of the Bonavista Town Council was held on Monday, July 8, 2024, at 6:10 p.m. in the Council Chambers. There were five members present; Mayor John Norman, and Councillors Nicole Abbott, Reg Butler, Barry Randell and Colleen Tinkham were present in the Chambers. CAO Stephanie Lodge was also present.

The meeting was presided over by the Mayor.

It was moved by Councillor Tinkham and seconded by Deputy Mayor Butler that the agenda of the meeting held on July 8, 2024, be adopted as read. Motion carried unanimously.

Delegations/Proclamations/Presentations: - None

Adoption of minutes: -

It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham that the minutes of the meeting held on July 8, 2024 be adopted as read. Motion carried unanimously.

Business arising from the minutes: -

- Update on health care – CAO to check on the status of the meeting requested with the Premier and Minister of Health.
- Cruise ship compliance – It was decided to request a meeting with the Harbour Authority Board of Directors and Small Craft Harbours to begin the process of entering into an agreement so cruise ship activity can commence in Bonavista Harbour.
- Councillor Abbott has a contact with whom she will discuss repairs to the train.
- Mayor Norman thanked Councillor Tinkham for arranging the Memorial Day Ceremony on behalf of Council with very short notice. Susan Fleming also passed along thanks to all involved on behalf of the Legion.

Committee Reports: - None

Administrative Notes: -

- Silica Sand – It was moved by Councillor Tinkham and seconded by Councillor Abbott to donate \$1,000.00 to the Clarenville Recreation Committee as a thank you for silica sand provided by the Town of Clarenville. The silica sand will be used to restore the infield of the softball field. Motion carried unanimously.
- Canada Community Building Fund (Diesel Generator and Paving project): It was decided to hold a separate meeting once the DEO prioritizes the streets selected for paving. CAO to request an approval to borrow from Municipal Affairs for the Diesel Generator.



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Finances: -

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham that these bills in the amount of \$108,817.41 be paid. Motion carried unanimously.
2. The Cabot Stadium Statements of Income and Expenses for June and the Year-to-date income and expenses were reviewed, and no issues were noted.
3. Poll tax write-off: It was moved by Deputy Mayor Butler and seconded by Councillor Tinkham to write-off 1995 poll tax in the amount of \$100.00 and 1996 poll tax in the amount of \$160.00 for the late Millicent Phillips. Motion carried unanimously.
4. The Finance Committee of Council presented the financial statements for the Town of Bonavista for the year ended December 31, 2023. It was stated the Town is in a healthy financial position, has a strong debt-to-equity ratio and a surplus for 2023 once adjusted for the amortization of capital assets. No major issues were noted during the audit process. It was moved by Councillor Tinkham and seconded by Councillor Randell to approve the Town of Bonavista Financial Statements for the year ended December 31, 2023, as prepared by the independent auditor, Richard Power. Motion carried unanimously.
5. The Tax Recovery Action Plan for the fiscal year 2024 was presented by the Finance Committee of Council. It was moved by Councillor Randell and seconded by Councillor Abbott approve the 2024 Tax Recovery Plan for collection of arrears of taxes for previous years as presented. Motion carried unanimously.

Permits:-

- A summary of permits was presented for information/review purposes.

Correspondence:-

From	Date	Regarding	Action/Resolution
Citizens Crime Prevention Association NL	July 8, 2024	Advertisement space – “Children’s Internet Safety Guide”	It was moved by Councillor Tinkham and seconded by Councillor Abbott to purchase an advertisement in The Citizens Crime Prevention Association of NL’s digital publication “Children’s Internet Safety Guide” in the amount of \$235.00. Motion carried unanimously. CAO to request a seminar of relevant topics for the community.

Notice of Motions:

- None

Councillors’ Concerns: -



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Councillor Randell's concerns: -

1. Cattle trap– The cattle trap needs repair. This will be passed to the DEO.
2. Provincial roads – DEO is working with the Department of TI on obtaining funding and permits to allow our crew to repair sections of provincial roads throughout town.
3. Water tower removal – There has been no recent update. CAO to follow up with Minister's office and MHA Craig Pardy

Councillor Abbott's concerns: -

1. Recreation update – summer students have started. The soccer program started, and 107 kids have been registered. There will be ball hockey and pickleball at the stadium throughout the summer. Sports equipment is available to borrow at the playground.
2. Recreation grounds behind stadium – Councillor Abbott stated this area should no longer be used to store recycled asphalt once it has been used. It was agreed any old asphalt should be stored at the dump.

Deputy Mayor Butler's concerns: -

1. Widening of Saints Lane – Deputy Mayor Butler stated this issue should be revisited.
2. Update on bloodwork appointments – Mayor Norman received correspondence regarding this from the COO of NL Health Services. All sites in the province now use call centre service to book appointments. There have been staffing issues, however delays or problems should be rectified.
3. Butlers Crescent – Repairs to this road are needed. This will be passed to the DEO.
4. Long Lane – DEO to contact property owner regarding repairs that the Town had previously completed.

Councillor Tinkham's concerns: - None

Mayor Norman's concerns: - None

Since there was no further business to be discussed, it was moved by Councillor Randell that the meeting be adjourned at 7:15.

Stephanie Lodge, CAO/Clerk

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 July 8, 2024

	Vendor	Department	Description	Amount
1	Orkin	Office other	Orkin Aire	23.00
2	RFS	Office	Copier lease	563.45
3	Brenntag	w/s	Cylinder return	- 5,520.00
4	Cal LeGrow	Rds	Insurance - new truck	688.00
5	King Process Technology	w/s	2 Chlorine Scales	14,835.00
6	Valmin Fire Protection	w/s	Fire extinguisher inspection	493.35
7	Bonavista-Trinity Chamber of Commerce	Office other	2024 Membership	75.00
8	Vista Safety Training	Roads	Traffic control	276.00
9	Andy Lodge	Recreation	Electrial - Splash pad	3,178.53
10	Dooley's Trucking	Office	Supplies	53.14
11	Paint Shop	Rds	Paint for screenhouse	85.95
12	Parts for Trucks	w/s	Light for new truck	471.95
13	Eastchem	Recreation	Chemicals for splash pad	673.61
14	Canoe (Kal Tire)	Rds	8 tires for dumptruck	5,882.50
15	C&C Distributors	Various	Diesel, fuel	5,442.28
16	Bell Aliant	Office	Phones	376.58
17	Bell Aliant	Museum	Phones	72.45
18	Bell Aliant	Fire	Phones	214.46
19	Vardy Villa	Sanitation	Garbage Collection	26,335.00
20	Paint Shop	Rds	Paint for screenhouse	121.08
21	Paint Shop	Rds	Masks	78.64
22	Paint Shop	Rds	Paint	59.90
23	Paint Shop	Rds	Paint for new fencing	343.10
24	Construction Signs Ltd	Rds	cones, signs	384.10
25	Dicks & Co	Office supplies	Supplies	206.93
26	Dicks & Co	Office supplies	Supplies	205.55
27	Orkin	Sanitation	Pest Control	643.66
28	Raymond Guy	w/s	Delivery	1,388.50
29	Hetek Solutions	Fire	Calibration Gas	219.94
30	Battlefield	Rds	Filters	275.29
31	Biomaxx	w/s	2nd quarter Outfall Sampling	4,134.93
32	Paint Shop	Rds	Paint	100.37
33	Paint Shop	Office	Paint	99.81
34	Avalon Hydraulics	Rds	New hose and fittings	123.15
35	Paint Shop	Office	Paint	73.16
36	Paint Shop	Office	Paint	76.75
37	Foodland	Office	Supplies	628.00
38	GB Signs	Rds	Street Signs	621.00
39	EMCO	w/s	Supplies	791.20
40	Parts Place	Fire	Supplies	137.97
41	Parts Place	Fire	Supplies	29.88
42	Modern Business	Office	Postage	442.75
43	Parts Place	w/s	Supplies	371.43
44	JT Swyers	Various	Supplies	4,009.91
45	Paint Shop	Rds	Supplies	218.52
46	Dicks & Co	Office	Supplies	263.14

47	C&C Distributors	Various	Diesel, fuel	2,997.95
48	Brenntag	w/s	Chlorine	11,229.22
49	Kim's Flowers	Office	Memorial Day Wreath	63.25
50	Paint Shop	Rds	Tape	14.88
51	NL Power	Streetlighting	Streetlighting	9,940.43
52	Ellis Gas	Fire	Gas	79.84
53	Paint Shop	Rds	Roller	15.19
54	Telus Communications	Rds	Vehicle Surveillance	423.66
55	Irving	w/s	Gas	320.23
56	Mark Batterton	Recreation	Travel - Silica sand	60.00
57	Mills Pittman Twyne	Office	Tax sale	1,582.50
58	Day & Ross	Fire	Delivery	120.84
59	Paint Shop	Rds	Gloves	16.55
60	Paint Shop	Rds	Fence paint	245.11
61	Workplace NL	Office	Change to estimate - incl. students	548.80
62	Brenntag	w/s	Cylinder return	- 5,520.00
63	R&J Advertising	Office	Advertising - Bulk garbage collection	300.00
64	Brenntag	w/s	Chlorine, soda ash	16,110.05

108,817.41