



COPY

MINUTES OF MEETING

May 6, 2024 – 6:00 PM

Call meeting to order/adoption of agenda: -

A regular meeting of the Bonavista Town Council was held on Monday, May 6, 2024, at 6:10 p.m. in the Council Chambers. There were five members present; Mayor John Norman, and Councillors Nicole Abbott, David Hiscock, Barry Randell and Colleen Tinkham were present in the Chambers. CAO Stephanie Lodge, ECHO Crystal Fudge and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor.

It was moved by Councillor Randell and seconded by Councillor Tinkham that the agenda of the meeting held on May 6, 2024, be adopted as read with an amendment to add Fire Department Letter under Correspondence. Motion carried unanimously.

Delegations/Proclamations/Presentations: -

May 5-10, 2024 is Municipal Awareness Week. The Grade 3 students at Matthew Elementary are learning about municipal politics and will visit the Town Hall on May 7th. Mayor Norman will then sign the proclamation. The Town Hall will also have an open house on May 8th with snacks and refreshments to celebrate.

Adoption of minutes: -

It was moved by Councillor Randell and seconded by Councillor Abbott that the minutes of the meeting held on April 15, 2024 and April 25, 2024 be adopted as read. Motion carried unanimously.

Business arising from the minutes: -

Mayor Norman gave a summary of a recent meeting held with Municipal Affairs regarding a lack of support for Municipalities within the new legislation.

Committee Reports: - None

Administrative Notes: -

- Lift Station Upgrades - It was moved by Councillor Randell and seconded by Councillor Hiscock for the Town of Bonavista to borrow from Venture Credit Union, \$184,534.00 for Project Number 17-GI-24-00055, Lift Station Retrofits, for a term of 5 years, amortization period of 10 years. Rate will be 7.70%. The purpose of this loan is to upgrade four lift stations in the Town of Bonavista. Motion carried unanimously.
- New Pickup Truck Quotes: The Following quotes were received:
 - Dodge: \$77,355.05
 - Ford: \$83,174.76



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- GMC and Toyota did not have a truck in stocks which met the specs.
- It was moved by Councillor Hiscock and seconded by Councillor Tinkham for the Town of Bonavista to borrow from Venture Credit Union, \$70,156.78 for the purchase of a 2024 Ram 1500 Sport from Steele Auto Group, for a term of 5 years, amortization period of 5 years. Rate will be 7.70%. Motion carried unanimously.
- Fireworks 2024: It was moved by Councillor Hiscock and seconded by Councillor Tinkham to order fireworks for Bonavista Day in the amount of \$25,000.00 (all costs including HST included) from SuperNova Fireworks. Motion carried unanimously.
- GSAR Meeting: It was decided to schedule this meeting for May 21, 2024 at 7:00 p.m.
- AEC program cuts: The Town has been notified that federal funding for the Supported Employment Program has been cut by \$16.8 million. As a result, the Town will no longer receive AEC workers for town beautification and will only receive landscaping workers for 4 weeks. It was decided to hold a separate meeting to discuss various solutions and opportunities.
- Pay for extra duties: It was moved by Councillor Hiscock and seconded by Councillor Tinkham to provide a gift to the Confidential Secretary and ECHO for extra duties performed in the CAO's absence which equates to 10% of their gross earnings in March. Motion carried unanimously.

Finances: -

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Hiscock and seconded by Councillor Tinkham that these bills in the amount of \$171,923.93 be paid. Motion carried unanimously.
2. The Cabot Stadium Statements of Income and Expenses for April were reviewed, and no issues were noted.
3. Tax write-off: It was moved by Councillor Randell and seconded by Councillor Tinkham to write-off poll taxes owing on the account of the late Harvey Phillips in the amount of \$3,350.00. Motion carried unanimously.

Permits:-

- A summary of permits was presented for information/review purposes.

Correspondence:-

From	Date	Regarding	Action/Resolution
Town Hall Office Staff	April, 2024	Thank you for Professional Administrative Day treats	N/A
13 Wayes Road	April 25, 2024	Complaint re: suspicion of an automotive business without a permit	There has been no advertising of a business being operated from this garage. Management will monitor the situation.



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Ground Search and Rescue	Apr. 14, 2024	Cost sharing request	It was moved by Councillor Randell and seconded by Councillor Hiscock to donate \$1,500.00 to the Discovery Trail Search and Rescue towards the purchase of a new generator. Motion carried unanimously.
Bonavista Fire Department	April 2024	SCBA replacement	No action required at this time.

Notice of Motions:

- None

Councillors' Concerns: -

Mayor Norman's concerns: -

1. Tourism tax – Mayor Norman suggested the Tourism Committee begin discussing how this will be implemented and monitored once the new legislation is approved.
2. Physician recruitment –
 - Mayor Norman and Councillor Tinkham have been lobbying for extra support for current Physicians.
 - There are contracts that are expiring, and Physicians are expressing concerns regarding renewal. They feel bullied and intimidated by the community and region. People are taking to social media to degrade and disrepute the Physicians. Misinformation is causing frustration and no contracts have been renewed as a result. It was decided to formally engage with the health authority to start a public education program.
3. Conservation Corp NL reached out to the Town regarding a three-year environmental steward project that involves SAM-registered wetlands in the community. The Town will partner with Conservation Corp NL and SAM to complete the project.

Councillor Hiscock's concerns: -

1. None

Councillor Abbott's concerns: -

1. O'Dea's Pond Boardwalk – It was suggested to use solar lights around the boardwalk as it is dark at night. There is a section that needs repair around the canal.
2. Town Clean-Up Day – Scheduled for June 8, 2024. The Lion's Club is providing hot dogs. The Town will contribute trucks/workers for pickup, gloves, bags and water.
3. Terry Fox Walk – The Town of Bonavista is registered.
4. Recreation questionnaire - 67 people filled out the Adult Recreation Questionnaire. Trial pickleball and table tennis sessions are being organized.

Councillor Tinkham's concerns: -



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1. Bloodwork – People are experiencing delays when trying to book an appointment for bloodwork. Mayor Norman will look into this.
2. Seniors month – June is Seniors month. Councillor Tinkham suggested holding a function to celebrate. It was also suggested to look into opportunities for the Museum to engage seniors.
3. Community Information Session – The Town is partnering with the RCMP and Crime Stoppers on May 15 at 7:00 pm to hold a Community Information Session at the Garrick.
4. Meeting Agenda – Councillor Tinkham suggested these be posted on the website ahead of the meeting. It was stated this will not always be possible and that residents can call the main office to request a copy.
5. Condition of the Track – A popular walking area has a lot of potholes. This will be passed to the DEO.
6. Garbage thrown around town – It was suggested the Town make a post on Facebook regarding this issue. The use of trail cameras as a means of monitoring popular dumping areas was discussed.

Youth Representative Noah – None

Councillor Randell's concerns: -

7. Water tower removal– Councillor Randell is in contact with the MHA on this issue. It was decided to set up a meeting with the Minister.

Since there was no further business to be discussed, it was moved by Councillor Randell that the meeting be adjourned at 7:55 pm. The next meeting will be held June 10, 2024 at 4:00 p.m.

Stephanie Lodge, CAO/Clerk

**Town of Bonavista
Bills Presented for Approval
Council Meeting
May 6, 2024**

	Vendor	Department	Description	Amount
1	Brenntag	w/s	Cylinder return	- 5,520.00
2	Mercer's Marine	w/s	Rubbers, vest	182.70
3	Mercer's Marine	rds	Boots	283.43
4	Parts for Trucks	rds	Parts	232.07
5	Wolseley	w/s	Supplies	1,169.90
6	PMA	Office other	Convention registration x2	1,368.50
7	Parts for Trucks	Rds	Parts	30.27
8	PKs Restaurant	Office other	Meals for Professional Admin. Day	161.16
9	Modern Paving	Rds	Cold Patch	1,092.50
10	Vardy Villa	Sanitation	Garbage Collection March	26,335.00
11	Steers Insurance	Fire	Insurance	750.00
12	Municipal Assessment Agency	Office other	2nd Quarter Assessment	17,706.00
13	Orkin Canada	Sanitation	Pest Control	595.98
14	GB Signs	Sanitation	Danger sign	23.00
15	Bell Aliant	Office	Phones	365.29
16	Bell Aliant	Fire	Phones	96.69
17	Bell Aliant	Fire	Phones	110.44
18	Bell Aliant	Museum	Phones	63.40
19	Fire House Service & Supply	Fire	Ladder Testing	1,244.30
20	Grainger	Fire	Eye wash station	152.24
21	Parts for Trucks	Rds	Parts	60.54
22	Avalon Hydraulics	Rds	Hoses	526.24
23	Jeff Green	Office other	Assessment Hearings	410.00
24	Paint Shop	Office other	Paint - file room door	49.16
25	Orkin Canada	Legacy	Pest Control	201.83
26	Andy's Small Engine Sales	Recreation	Ride on lawn mower	3,793.84
27	Paint Shop	Recreation	BBQ Hut	737.33
28	Andy Lodge	w/s	Lift station work	251.32
29	Dicks & Co.	Office/Museum	Supplies	273.06
30	Orkin Canada	Office other	Orkin Aire	23.00
31	GB Signs	Office other	Food Bank sign	74.75
32	R&J Advertising	Office other	Advertising	25.00
33	JT Swyers	Various	Supplies	378.83
34	Battlefield	w/s	Supplies	428.89
35	Marsh's Taxi	Rds	Delivery	23.00
36	Dicks & Co.	Museum	Bulletin Board	32.76
37	NL Power	Various	Light Bill	11,386.85
38	Foodland	Office	Supplies	313.38
39	Shirran's Transportation	Rds	Deliveries	85.00
40	Crystal Fudge	Museum	Training - Museum governance	631.86
41	Kathy Roberts	Museum	Training - Museum governance	434.00
42	K&D Pratt	w/s	Chlorine maintenance	2,122.55
43	Credit Recovery	Office other	Collections	40.25
44	Telus	Office other	Cell Phones - December	918.65

45	Stephanie Lodge	Office other	Supplies for Municipal Awareness Week	39.49
46	David Hiscock	Office other	MNL Municipal Symposium Gander	439.60
47	Darrin Hicks	w/s	CPWA Conference Corner Brook	468.00
48	Kirk Way	Rds	CPWA Conference Corner Brook	468.00
49	K&D Pratt	Fire	AED, Foam	3,961.75
50	Paint Shop	Recreation	Stain - BBQ hut	578.67
51	Dicks & Co.	Office	Toner	114.99
52	Irving	w/s	Gas	630.08
53	C&C Distributors	Various	Oil, Diesel	2,668.09
54	Mercer's Marine	Rds	Boots	566.87
55	Crewe's Garage	Rds	Vehicle Maint.	408.24
56	Paint Shop	Office other	Paint - Food bank	336.74
57	Penguin Mgmt	Fire	Electronic dispatch - \$USD	972.00
58	Raymond Guy	w/s	Deliveries	1,035.76
59	Telus Communications	rds	Vehicle Surveillance	423.66
60	Brenntag	w/s	Cylinder return	- 5,520.00
61	Brenntag	w/s	Chlorine, Cylinder	16,110.05
62	Gov't NL	Snowclearing	Snow/Ice control materials 2024	48,237.90
63	Gov't NL	Snowclearing	Snow/Ice control materials 2024	17,940.00
64	NL Power	Streetlighting	Streetlighting	9,907.38
65	Bonavista Cabs	Rds	Deliveries	23.00
66	Fire House Service & Supply	Fire	Supplies	159.97
67	Dicks & Co.	Office	Supplies	233.42
68	Crewe's Garage	Various	Gas	2,055.31

171,923.93