



COPY

MINUTES OF MEETING

September 16, 2024 – 4:00 PM

Call meeting to order/adoption of agenda: -

A regular meeting of the Bonavista Town Council was held on Monday, September 16, 2024, at 4:00 p.m. in the Council Chambers. There were seven members present; Mayor John Norman, Deputy Mayor Reg Butler, and Councillors Nicole Abbott, David Hiscock, Lindsay Phillips, Barry Randell and Colleen Tinkham were present in the Chambers. CAO Stephanie Lodge, ECHO Crystal Fudge, DEO Kirk Way and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor.

It was moved by Deputy Mayor Butler and seconded by Councillor Hiscock that the agenda of the meeting held on September 16, 2024, be adopted as read with an amendment to include the approval of the Ultimate Recipient Administrative Agreement 2024-2034. Motion carried unanimously.

Delegations/Proclamations/Presentations: - None

Adoption of minutes: -

It was moved by Councillor Tinkham and seconded by Councillor Phillips that the minutes of the meeting held on August 12, 2024, and the special meeting held on August 27, 2024 be adopted as read. Motion carried unanimously.

Business arising from the minutes: -

- CAO gave an update of the meeting held with Minister Hutton regarding the repair of provincial roads and the removal of the water tower.
- The auction for the tax sales of 8 properties is scheduled for September 20, 1:00 pm at the Garrick Theatre.
- Mayor Norman gave an update on the continuing harassing behavior of the public towards Council and Staff which has resulted in serious, negative impacts for the Town. The circulation of misinformation, delays in internal reporting, increased staffing costs, mental health concerns, and significant spending on legal fees are some of the challenges that the Town has been dealing with as a result of public behavior. This will be a topic at the upcoming MNL conference, and The Town of Bonavista has offered to speak during the discussion.
- Recycling of cardboard – DEO is exploring options for this project.
- Illegal dumping – Councillor Tinkham suggested we place trail cameras around popular dumping sites. Councillor Abbott suggested we make another Facebook post regarding the issue.

Committee Reports: - None

Administrative Notes: -



MINUTES OF MEETING

September 16, 2024 – 4:00 PM

- MNL Conference 2024: It was moved by Deputy Mayor Butler and seconded by Councillor Randell to appoint Mayor Norman and Councillor Hiscock to be voting delegates for the Town of Bonavista at the 2024 MNL conference. Motion carried unanimously.
- New fire truck – Deputy Mayor Butler gave an update. The new fire truck will be at the Fire Convention in Clarenville on September 28 and will arrive in Bonavista on September 29. There will be a private event for the Fire Department and Council upon its arrival. Details for the main public event will be announced soon.
- Fire Department responding to medical calls – It has been confirmed that fire fighters are protected under the Town’s general liability policy when responding to Emergency-Non Medical and Emergency Medical Calls when acting as a First Responder. Responding to these types of calls is a decision between the Town and the Fire Department. A meeting will be arranged with the Department to discuss.
- Ultimate Recipient Canada Community-Building Fund Administrative Agreement 2024 -2034: It was moved by Councillor Hiscock and seconded by Councillor Tinkham to approve the Ultimate Recipient Canada Community-Building Fund Administrative Agreement 2024 -2034. Motion carried unanimously.

Finances: -

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Randell and seconded by Councillor Tinkham that these bills in the amount of \$158,403.66 be paid. Motion carried unanimously.
2. The Cabot Stadium Statements of Income and Expenses for August were reviewed, and no issues were noted.

Permits:-

- A summary of permits was presented for information/review purposes.

Correspondence:-

From	Date	Regarding	Action/Resolution
Eliza Swyers	August 15, 2024	Parking for novice drivers	This area will be available until renovations to the Town Hall begin.
Dan Butler	August 20, 2024	Reduction in taxes due to w/s line	This issue is being reviewed by legal counsel.
Residents of Sharpe’s Lane	September 8, 2024	Funding for w/s service to Sharpe’s Lane	Project will be included on the capital works application this year.
Cathy Bishop	September 12, 2024	Update	Individual requests should be addressed to Council in the form of correspondence as members of the public



MINUTES OF MEETING

September 16, 2024 – 4:00 PM

			cannot add items to the agenda. The updates requested will be addressed in Councillor concerns.
--	--	--	---

Notice of Motions:

- None

Councillors' Concerns: -

Mayor Norman's concerns: -

1. Water study – CAO stated the RFP has been issued by the Government.
2. Update on Health Care- Two existing physicians have re-signed one-year contracts, and another physician is reviewing a contract with hopes of signing in Bonavista. A physician in Nova Scotia is reviewing an offer letter as well. There is great pressure and competition within the health care system. It is extremely important for patients to be kind to these essential workers. Much work is being done on recruitment and retention and there are positive signs for the future of the Bonavista Hospital.
3. Dr. Penney's retirement – Councillor Tinkham provided a summary of meetings with the Health Authority and the Department of Health where Council advocated for Dr. Penny's practice to be accommodated. Unfortunately, an understanding could not be reached. CAO will request a follow-up meeting with the Health Authority to discuss supporting residents through the loss of her practice.
4. Harbour Authority and Cruise Ships – Mayor Norman clarified the situation due to misinformation being circulated on social media. The Town has been working to support the Harbour Authority on meeting federal regulations to allow cruise ships into Bonavista Harbour. However, The Harbour Authority did not complete the necessary training. The Town is now working with Cruise NL and DFO to hopefully sort out the issue.
5. Invitation for grand opening for Saltwater Community Association – The Town is currently in legal dispute with the organization and therefore will not be attending.
6. Closure of Scotiabank – The Bonavista Historic Townscape Foundation submitted a proposal in partnership with The Town to acquire the Scotiabank building. Council set up a committee to work on financial institution recruitment and through discussions, the importance of securing the building (which houses a provincially registered vault) was stressed. Another proposal was accepted by Scotiabank, and the building was donated to a local not-for-profit organization which has made the Town's efforts in recruitment much more difficult.

Councillor Tinkham's concerns: -

1. Stop sign by Matthew Legacy – Councillor Tinkham suggested moving this sign out and/or installing a "stop sign ahead" notice.
2. Rutherford Crescent – Bushes are covering the stop sign by the Quintal Café.
3. Car wrecks around town – It was stated the Town does a yearly clean up in the Spring.



MINUTES OF MEETING

September 16, 2024 – 4:00 PM

4. RCMP Update – Two new members have been recruited to the Bonavista detachment. RCMP recruitment is starting to rise.
5. Harbour Fest – October 5, 2024. On Wednesday, September 18 there is a Harbour Fest pre-event at the Matthew Legacy. Harbour Fest is still looking for volunteers if anyone is interested.
6. Bus tour – The bus tour that visited and had mechanical issues this summer sent a thank you to everyone that helped at the Legion while they awaited repairs.
7. Councillor Tinkham expressed thanks to Councillor Abbott for organizing the Terry Fox Run for the Town.
8. ATV initiative – Councillor Tinkham is looking at the possibility of partnering with the Trail Association on the ATV initiative. The ATV safety notices that were mailed seemed to be well received.

Councillor Phillips' concerns: -

1. ATVs around the playground at night – This will be communicated to the RCMP so they can add more patrol in the area.
2. Roll's Hill – Repairs to the bottom of this road needs repairs. This will be passed to the DEO.

Deputy Mayor Butler's concerns: -

1. Stop sign on Landers Lane – DEO to check if this was done.
2. Deputy Mayor Butler commended the Bonavista Cancer Relay on another successful event. It is a proud event for the Town as one of the largest fundraisers for Daffodil Place in the province.

Youth Representative Noah

1. Crosswalk between Discovery Collegiate and North Atlantic – This has been addressed with the Department of Transportation.
2. Basketball court – Needs repairs to pavement. This will be passed to the DEO.

Councillor Hiscock's: -

1. Wastewater management – Councillor Hiscock asked for an update on the extension that was provided and what our current requirement is.

Second Councillor Randell's: -

1. Matthew Legacy Building - Shingles need replacement on Matthew building. It was suggested to reach out to ACOA for funding options.
2. Moulard's Lane – Complaints received regarding people living in an abandoned home. CAO to write the property owner a letter regarding a violation of the Occupancy and Maintenance Regulation.



MINUTES OF MEETING

September 16, 2024 – 4:00 PM

3. CNA update – Mayor Norman stated that there is currently good enrollment and a number of programs are full. The introduction of the LPN program needs to be addressed again with the CNA Executive team.
4. Wellness Centre – Tip-a-Vista has been working with the Health Authority to get the gym up and running. The goal is to open early in 2025.
5. New Municipal Plan – The Town's Consultant will visit in October for a briefing with Council and host a public meeting.

Councillor Abbott's concerns: -

1. Cabot Stadium – It was suggested to close the openings in the bleachers to prevent children from climbing.
2. Garbage on John Cabot Drive – It was suggested to post a reminder on social media regarding covering and securing garbage when travelling to the dumpsite.

Since there was no further business to be discussed, it was moved by Councillor Tinkham that the meeting be adjourned at 6:00.

A handwritten signature in blue ink that reads 'Stephanie Lodge'. The signature is written in a cursive style and is positioned above a horizontal blue line.

Stephanie Lodge, CAO/Clerk

Town of Bonavista
Bills Presented for Approval
Council Meeting
September 16, 2024

	Vendor	Department	Description	Amount
1	Boyce Tech	Stadium	Gas tax - new sound system	10,803.44
2	Paint Shop	Recreation	Painting - John Cabot Park	85.95
3	Vardy Villa Limited	Sanitation	Garbage collection for July 2024	21,160.00
4	Bell Aliant	Museum	Phone bill	113.62
5	Bell Aliant	Fire	Phone bill	220.88
6	Bell Aliant	Office	Phone bill	376.59
7	Ricoh	Office	Printer/Copier	662.25
8	Bonavista Cabs	Fire	Package pick up	23.00
9	Fire House Service and Supply	Fire	Fittings and adapters	1,757.46
10	Raymond Guy & Sons Ltd.	W&S	W&S delivery	1,303.68
11	GJM Enterprises Ltd.	Roads	Chisel blade	37.36
12	Quadiant	Office	Mail Letter lease	563.50
13	Canada Post	Office	ATV safety distribution	248.40
14	GB Signs	Recreation	Signs for Disc Golf, Beaver and Old Days Pond	1,058.00
15	Avalon Hydraulics Limited	Roads	Supply new hose and fittings	203.31
16	Xplore Inc.	Fire	Internet	133.39
17	Foodland	Office	Supplies	555.44
18	Bell Aliant	Fire	Phone bill	100.77
19	Mills Pittman Twyne Law Office	Office other	Tax Sale	2,116.30
20	Mills Pittman Twyne Law Office	Office other	Tax Sale	2,010.30
21	Mills Pittman Twyne Law Office	Office other	Tax Sale	2,010.30
22	Mills Pittman Twyne Law Office	Office other	Tax Sale	2,010.30
23	Mills Pittman Twyne Law Office	Office other	Tax Sale	2,010.30
24	EMCO	W&S	Supplies	3,231.48
25	Orkin	Sanitation	Pest control	643.66
26	Saltwire	Planning	Public hearing ad	317.40
27	Wolseley	W&S	Supplies	6,552.13
28	Thomas Coffey Technical Services	Fire	Tank nozzles	862.50
29	NL Power	Various	Light bill (July and August)	13,617.88
30	David Hiscock	Office other	Travel - UMC meeting	921.52
31	Credit Recovery	Office other	Collections	78.20
32	Dept. Fisheries, Forest, Agriculture	Office other	Lease	1.15
33	Craigs Locksmithing	Fire	Fix garage door, lock on main door	1,115.00
34	Paint Shop	Recreation	Paint	257.85
35	Paint Shop	Rds	Paint	171.09
36	Brenntag Canada Ltd.	w/s	Chlorine, soda ash	16,156.97
37	Avalon Hydraulics Limited	rds	Hoses/fittings	105.90
38	Dicks & Co	Office	Supplies	235.73
39	Wolseley	w/s	Supplies	79.21
40	Dicks & Co	Office	Toner	235.73
41	Coastline Specialities	Recreation	Part for spring rider	598.00
42	Colton Concrete	Rds	Catch Basin	1,265.00
43	Brenntag Canada Ltd.	w/s	Cylinder Return	- 4,600.00
44	Xylem	w/s	Repairs to pump	6,577.91
45	JT Swyers	Various	Supplies	3,066.04
46	Telus	Office	Phones - April	409.02
47	Telus Mobility	Office	Cell Phones - April	944.28

48	Eastlink	Office	Internet - April	356.39
49	Amazon	Office other	Membership	11.49
50	Xplore	Fire	Internet April	127.64
51	Province of NL	Office other	Gas Tax Exemption Permit	120.00
52	SMS Radio	Fire	Radio renewal	422.16
53	Clarenville Inn	Office other	Accomodations - MNL	273.70
54	Amazon	w/s	Tools	1,122.72
55	Hotel booking service	Rds	Hotel for PW convention - Cancelled in May	22.29
56	Double tree	Rds	Hotel for PW convention - Cancelled in May	971.46
57	Amazon	Office	Supplies	22.99
58	Event brite	Museum	Course - Museum Governance & Mgmt	139.78
59	Trinity Historical Society	Office other	Symposium - Cancelled in May	230.00
60	GoDaddy	Office	Microsoft 365 Renewal	1,117.39
61	Cahill Technical	w/s	Surge protection - pumphouse	2,820.87
62	Gb Signs	Rds	Stop Signs	879.06
63	Orkin	Office other	Monthly Orkin Aire	23.00
64	Crewe's Garage Ltd.	Fire	2000 Pickup Repair	613.21
65	Ellis Gas & Convenience Ltd.	Fire	Diesel	43.22
66	Raymond Guy & Sons Ltd.	w/s	W/S Delivery	702.72
67	Villa Vardy	Sanitation	Garbage collection for August 2024	26,565.00
68	GB Signs	Recreation	Landfill Municipal Park Signs	859.05
69	Bulldog Contracting Ltd.	Roads	Equipment Rental - John Deere Mini	644.00
70	Air Liquide Canada Inc.	w/s	Cylinder yearly lease	1,771.53
71	Cahill Technical	w/s	New UPS - Water Tower	3,903.91
72	Irving Oil Limited	w/s	Fuel	466.15
73	Orkin	Legacy	Monthly Pest Control - Matthew	217.97
74	Orkin	Sanitation	Monthly Pest Control - Dump	643.66
75	Biomaxx	w/s	Outfall sampling	4,134.93
76	Foodland	Office Other	Supplies	287.30
77	Brenntag Canada Ltd.	w/s	Credit - defective cylinders	- 1,871.53
78	Paint Shop	Roads	Paint	184.64
79	C&C Distributors Limited	Rds	Diesel	6,190.46
80	C&C Distributors Limited	Dump	Diesel	986.55
81	Bell Aliant	Fire	Phone bill	100.71
82	Bell Aliant	Fire	Phone Bill	110.44
83	Bell Aliant	Museum	Phone Bill	109.47
84	Bell Aliant	Office	Phone Bill & Internet	376.59
85	C&C Distributors Limited	Office	Furnace Insurance	264.44
86	Parts for Trucks	Roads	Parts	30.11

158,403.66