



# MINUTES OF MEETING

---

October 7, 2024 – 4:00 PM

**Call meeting to order/adoption of agenda: -**

A regular meeting of the Bonavista Town Council was held on Monday, October 7, 2024, at 4:00 p.m. in the Council Chambers. There were six members present; Mayor John Norman, Deputy Mayor Reg Butler, and Councillors Nicole Abbott, David Hiscock, Barry Randell and Colleen Tinkham were present in the Chambers. CAO Stephanie Lodge, ECHO Crystal Fudge, DEO Kirk Way and Youth Representative Noah Butt were also present.

The meeting was presided over by the Mayor.

It was moved by Councillor Hiscock and seconded by Councillor Tinkham that the agenda of the meeting held on October 7, 2024, be adopted as read with an amendment to include a discussion on the 2024 capital works application. Motion carried unanimously.

**Delegations/Proclamations/Presentations: - None**

**Adoption of minutes: -**

It was moved by Councillor Hiscock and seconded by Deputy Mayor Butler that the minutes of the meeting held on September 16, 2024, be adopted as read. Motion carried unanimously.

**Business arising from the minutes: -**

- The results of the recent tax auction were discussed. The process for another auction will begin soon.
- There will be a late start to the stadium season due to the failure of the brine pump.
- A discussion around ownership of the bank building arose. It was stated that Scotiabank is currently considering all options for the building and will keep the Town updated. Councillor Randell stressed the importance of obtaining the building and suggested approaching the media.
- CAO to send a letter to Department of Health regarding the offering of the LPN program at CNA as it requires provincial approval.

**Committee Reports: - None**

**Administrative Notes: -**

- Purchase of new loader: It was moved by Councillor Hiscock and seconded by Councillor Tinkham to request an approval to borrow from the Department of Municipal and Provincial Affairs in the amount of \$246,731.30 to finance a new Toromont CAT loader from Venture Credit Union, over a 5-year term, 10-year amortization period. The monthly payment will be \$2,826.75 with an interest rate of 6.7%. Motion carried unanimously.
- New firetruck update: The welcoming of the new fire truck public event is Tuesday, October 8, 2024, and will include live music, and a free barbeque for residents and invited guests.



# MINUTES OF MEETING

October 7, 2024 – 4:00 PM

- Fire department responding to medical calls: After confirming insurance coverage for firefighters responding to medical calls, the fire department has agreed to provide this service. It was moved by Councillor Tinkham and seconded by Councillor Randell to approve the Bonavista Fire Department to provide medical response for services that are covered either through our insurance policy with Cal LeGrow, or through workers compensation. Motion carried unanimously. A memorandum of understanding will be drafted which will outline the correct procedure for the Department to follow to offer the service.
- 2024 Capital works application: It was decided to obtain estimates for the following capital works projects:
  - Removal of old water tower
  - New town garage
  - Water/sewer service to Sharpe's Lane
- It was moved by Councillor Abbott and seconded by Councillor Hiscock to move into Privileged meeting at 4:53 p.m. Motion carried unanimously. Deputy Mayor Butler declared a conflict of interest due to a family relationship with the owner of the correspondence to be discussed and therefore removed himself from the meeting.
- It was moved by Councillor Tinkham and seconded by Councillor Randell to move out of the Privileged meeting and back into the Regular meeting at 4:59 p.m. Motion carried unanimously.
- It was moved by Councillor Hiscock and seconded by Councillor Abbott to accept the advice of legal counsel with regards to the correspondence received from Mr. Dan Butler. Motion carried unanimously. Deputy Mayor Butler returned 4:59 p.m.

## Finances: -

1. A list of bills for approval to pay was presented. A copy of this list of bills is attached. It was moved by Councillor Randell and seconded by Deputy Mayor Butler that these bills in the amount of \$917,723.19 be paid. Motion carried unanimously.
2. The Cabot Stadium Statements of Income and Expenses for September and 2024 year-to-date were reviewed, and no issues were noted.

## Permits:-

- A summary of permits was presented for information/review purposes.

## Correspondence:- None

## Notice of Motions:

- None

## Councillors' Concerns: -

Mayor Norman's concerns: -



# MINUTES OF MEETING

October 7, 2024 – 4:00 PM

1. RCMP – Mayor Norman suggested the Town make a social media post to clarify to residents that the detachment is *not* closing. Councillor Tinkham gave an update regarding recruitment and staffing of the detachment and will discuss a social media post with the Corporal.
2. 2<sup>nd</sup> annual Harbour Fall Fest – Mayor Norman thanked Councillor Tinkham and her team for their dedication as organizers of another very successful event. Councillor Tinkham thanked the Town for its sponsorship, as well as all volunteers and attendees of the event.
3. Fire Department SCBA's – Bonavista has received funding (\$101,378.00) for the purchase of 9 SCBAs for the Fire Department under a cost sharing arrangement based on a 70/30 Provincial/Municipal ratio.
4. Strathie's Road Paving – Complaints are being received regarding the quality of the paving work completed by the Contractor. The DEO shared in these concerns. Councillors will provide feedback.
5. New physician – Mayor Norman welcomed Dr. Somasuriyam to Bonavista this week. This is a positive step towards strengthening healthcare.
6. Month of Merry – Planning has begun for this years' Christmas Events. Handle's Messiah has been added to the schedule and more Christmas lights will be installed through Church Street.

Councillor Tinkham's concerns: - None

Deputy Mayor Butler's concerns: -

1. Trail Riders Association – Deputy Mayor Butler suggested arranging a meeting with the Association.
2. Pigeons trapped in building on Coster Street – It was suggested to contact Tip-A-Vista regarding this issue.

Youth Representative Noah's concerns: - None

Councillor Hiscock's concerns: - None

Councillor Randell's concerns: -

1. Sidewalk repairs – DEO stated this will be started this year.
2. Benny's Road – Dredging needed. DEO will look into this issue.

Councillor Abbott's concerns: -

1. Halloween Party at the Mockbeggar Plantation – Friday 7:00-9:00.

Since there was no further business to be discussed, it was moved by Councillor Randell that the meeting be adjourned at 5:40 p.m.



# MINUTES OF MEETING

---

October 7, 2024 – 4:00 PM

A handwritten signature in blue ink that reads 'Stephanie Lodge'. The signature is written in a cursive style and is positioned above a horizontal blue line.

Stephanie Lodge, CAO/Clerk



Town of Bonavista  
 Bills Presented for Approval  
 Council Meeting  
 October 7, 2024

	Vendor	Department	Description	Amount
1	Fort Garry Fire Trucks	Fire	Purchase new fire truck	856,923.66
2	Telus	Office	Phone Bills	863.63
3	Telus	Office	Phone Bills	420.69
4	Eastlink	Office	Internet	356.39
5	Big Erics	Stadium	Cleaning supplies	49.12
6	Big Erics	Stadium	Bathroom equipment	336.58
7	Amazon	Office	Monthly subscription	11.49
8	Xplorne	Fire	Phone Bills	127.64
9	Eventbrite	Museum	Conference	499.23
10	Albatross Hotel	w/s	conference	821.10
11	CPA NL	Office other	Renewal	1,276.50
12	Double tree	Roads	Credit	- 918.58
13	F.M Enterprises Ltd	Fire	Fire Truck maintenance	400.20
14	Battlefield	Roads	Parts	157.32
15	Battlefield	w/s	Parts	160.94
16	Battlefield	Roads	Parts	945.19
17	NL Power	Street Lights	Street lighting	9,925.02
18	Wolseley	w/s	Parts	824.21
19	GB Signs	Roads	Stop signs	126.50
20	Mercer's Marine	Stadium	Clothing	97.74
21	Orkin	Office other	Subscription	23.00
22	Crystal Fudge	Office other	Reimbursement	25.88
23	Dicks & Company	Office	Office supplies	910.43
24	EMCO	w/s	Supplies	818.52
25	Keith Parady	Fire	Conference - Travel claim	781.70
26	Grace Phillips	Office other	Travel claim	120.00
27	K&D Pratt	w/s	Cylinders	1,868.75
28	Craig's Locksmithing	Fire	Service call	7,469.25
29	R&J Advertising	Office other	Tv Advertisement	200.00
30	Big Erics	Stadium	Washroom supplies	504.53
31	Lloyd Stagg	Office other	Reimbursement	793.72
32	RFS - Ricoh	Office	Printer fees	563.45
33	W. Harris Surveys Ltd	Office other	Survey	920.00
34	Fire House Service and Supply	Roads	Fit testing	925.75
35	WINDCO Enterprises Ltd.	Stadium	Arena netting	1,955.00
36	Central Cashier's Office	Stadium	Operating fees	82.80
37	Kim's Flowers	Office other	Funeral	71.30
38	NL Association of Fire Services	Fire	Convention registration	1,719.25
39	Stewart McKelvey	Office other	Professional Services	1,863.58
40	Irving Oil Limited	w/s	Statement	412.99
41	Kirk Way	Fire	Travel claim	120.00
42	Stewart McKelvey	Office other	Professional Services	833.75
43	Ellis Gas & Convenience Ltd.	Fire	Gas	36.02
44	Oceanside Cabins	Fire	Fire Truck delivery	140.01
45	P.K's Resturant	w/s	Meal	111.55
46	Municipalities NL	Office other	Conference fees	1,100.00

47	Credit Recovery Ltd	Office other	Remittance	322.00
48	K&D Pratt	w/s	Chlorine	637.43
49	NL Power	Street Lighting	Bills	6,144.58
50	C&C Distributors Limited	Misc.	Oil Bills	5,360.31
51	J.T Swyers	Fire	Statement	36.74
52	J.T Swyers	Misc.	Statement	3,307.08
53	HiTech Communications Ltd.	Fire	Radio for equipment	4,139.25

---

**917,723.19**